



FY2026 E-Rate Form 471 Category 1 Workshop

Lorrie Germann, State E-Rate Coordinator

Training Agenda

- Filing Basics – Slide 3
- Accessing the EPC Portal – Slide 8
- Entering Contracts – Slide 12
- Filing the FCC Form 471
 - Cat 1 – New Contract Funding Request – Slide 27
 - Cat 1 – Month-to-Month/CABIO Requests – Slide 50
 - Cat 1 – Continuing Contract (Copying FRNs) – Slide 69
 - Completing (Submitting) Form 471 – Slide 77
- Next Steps – Slide 84

Filing Basics

Purpose of Form 471

The FCC Form 471

- is filed to request discounts on eligible services.
- **must be filed every year.**
- must reference services that were competitively bid with an FCC Form 470 for at least 28 days, or after a request for proposal (RFP) is made publicly available, whichever is later. (Verify **Allowable Contract Date** posted on Form 470)
- may reference an FCC Form 470 posted in a prior funding year where such a form resulted in a multi-year contract.
- must be filed **after** executing contracts for contracted services, if applicable, or selecting your service provider for tariffed or month-to-month services.

When to File FCC Form 471

- The FCC Form 471 must be filed during a specific application window **each year**.
- All materials associated with the FCC Form 471 must be filed by 11:59 PM ET on or before the last day of the FCC Form 471 application filing window for the request to be considered as inside the window.
 - **Form 471 Filing window:**
 - Opened – **January 21st, 2026** (Noon EST)
 - Closes – **April 1st, 2026** (11:59 pm EDT)
 - **Last date to file a Form 470 – March 4th, 2026**
(11:59 pm EST)

Filing FCC Form 471

- You may file more than one FCC Form 471
 - **Note:** you must file separate applications for:
 - **Category One** (Data Transmission and/or Internet Access), including **hotspots for bookmobiles and kiosks**
 - **Category Two** (Internal Connections, MIBS, and BMIC)
- You may have multiple funding requests on a single Form 471 application
- Separate FRNs are required if:
 - Purchasing from 2 or more service providers, even if the same type of service
 - Requesting multiple Cat 2 sub-categories, even if from the same provider
 - Referencing multiple Form 470s or contracts

Prerequisites

- **Entity Profile**

- The values in your applicant entity's profile had to be updated by Jan. 16th. If you find that a correction or change is needed, you may note the information on the Form 471 in the narrative of each funding request and make a RAL correction.
- The full-time enrollment and NLSP counts of the school district served by the main library location are used to calculate your discount in the EPC system.

- **Contracts**

- Before you begin your application, upload contracts that you will be associating with Funding Request Numbers (FRNs) in your entity's profile, if not already in EPC.

Accessing the EPC Portal

USAC's One Portal

Log into One Portal to access the E-Rate Productivity Center (EPC) To access, go to <https://www.usac.org/e-rate/> and click on “Sign In” and then “Continue”.

The screenshot shows the USAC website header with the logo and navigation links: About, E-Rate, Rural Health Care, Lifeline, High Cost, and Service Providers. The 'Sign In' button is highlighted with a red box. Below the header, the 'E-Rate' section is visible with the text 'Ensuring that s across the U.S. information ar the internet'. The main content area shows the 'Dashboard' with a notification about Supply Chain orders, 'Upcoming Dates' for FCC Form 470 and 471, and a section for 'Schools and Libraries' containing information about the E-Rate Productivity Center (EPC) and the E-Rate System Consolidation. The 'E-Rate Productivity Center (EPC)' section is highlighted with a red box.

Universal Service Administrative Co.

Subscribe Payments Open Data **Sign In**

About E-Rate Rural Health Care Lifeline High Cost Service Providers

E-Rate

Ensuring that s across the U.S. information ar the internet

Universal Service Administrative Co. Sign Out

Dashboard

In accordance with the Supply Chain orders, new certifications have been added to the following forms: RHC - FCC Form 463 and the Telecom invoice, E-rate - FCC Form 470, and High Cost & Lifeline - FCC Form 481. Service providers are required to submit these annual certifications. For additional information, visit the [USAC Supply Chain](#) page.

Upcoming Dates

02/28 2024 Last Day to File FCC Form 470 for the FY2024 FCC Form 471 Application Filing Period

03/27 2024 E-Rate FY2024 FCC Form 471 Application Filing Window Closes

Schools and Libraries

E-Rate Productivity Center (EPC) - E-Rate Program participants use the E-Rate Productivity Center to manage program processes, receive notifications and to contact customer service. E-Rate invoices (FCC Form 472/BEAR and FCC Form 474/SPI, EPSI) for FY 2016 or later and all FCC Form 473/SPACs can now be submitted in the EPC. For more information on the legacy system consolidation, please visit our website or contact the Customer Service Center at (888) 203-8100.

E-Rate System Consolidation - The E-Rate Legacy system is now down and will only be available for submission for 473 SPAC Forms and invoices 2015 and prior. A link will take you to the directions on how to submit invoices for those funding years. For more information on the legacy system consolidation, please visit our website or contact the Customer Service Center at (888) 203-8100.

Emergency Connectivity Fund (ECF) - Emergency Connectivity Fund participants use the ECF Portal to submit applications and review notifications regarding their program activities. Using this link, schools and libraries can also access the FCC Form 472 (BEAR) and service providers can access the FCC Form 474 (SPI) to request ECF reimbursement.

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Help?

Send us a message [Click here](#)

Call us (888) 641-8722

The screenshot shows the USAC login form. It includes fields for Username and Password, a 'Forgot password?' link, and a 'Sign In' button. Below the login fields, there is a disclaimer about the system's use and a checkbox to accept the terms and conditions. The 'Sign In' button is highlighted by a red arrow.

Universal Service Administrative Co.

Username:

Password:

[Forgot password?](#)

You are accessing a portal to Universal Service Administrative Company (USAC) systems used to administer participation in the federal Universal Service programs in compliance with 47 C.F.R. Part 54. Access to the systems is provided solely to USAC-authorized users for USAC-authorized business purposes. By logging in, you represent that you are an authorized user. Use of this system indicates acceptance of the terms and conditions governing the USAC systems. USAC monitors user access and content for compliance with applicable laws and policies. Use of the system may be recorded, read, searched, copied and/or captured and is also subject to audit. Unauthorized use or misuse of this system is strictly prohibited and subject to disciplinary and/or legal action.

☐ Click the box to accept

By signing in, I accept the [terms and conditions](#) of the USAC system.


Sign In

Don't have an account? [Create an account](#)

Landing Page View

Click on “**USAC**”
logo to return to
Landing Page. →

My Applicant Landing Page

 **Universal Service
Administrative Co.**

[Funding Request Report](#) | [FCC Form 470](#) | [FCC Form 471](#) | [FCC Form 486](#) | [Appeal](#) | [IDD Extension](#) | [FCC Form 500](#) | [SPIN Change](#) | [Service Substitution](#) | [Manage Users](#) | [Manage Organizations](#) | [USAC Website](#) | [Contact Us](#) | [Help](#)

Welcome, Library System 10344!

Pending Inquiries

Type: -- Select a Type -- Application/Request: -- Enter an Application/Request ID or Nickname --

Funding Year: -- Select a Funding Year --

[APPLY FILTERS](#) [CLEAR FILTERS](#)

Pending COMAD Inquiries are not included.

Application/Request Number	Type	Nickname	Inquiry Name	Outreach Type	Date Sent	Due Date	Extn.	Status
No items available								

Notifications

Notification Type: Please select a value Status: ☒ All ☐ Generated ☐ Not Generated

Funding Year: -- Select a Funding Year --

Notification	Description	Issued Date	Generated By	Generated On
No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
Library System 10344	1979	Rockville	MD	20850
Library 1 In System 10344	3313	Rockville	MD	20850
Library 2 In System 10344	3314	Rockville	MD	20850

Make sure all your
entities are listed*. The
Library's Billed Entity
Number will
be listed first.

Click on the name of your
Billed Entity to open the
Organization Details page. →

*If there is an entity missing in the list, contact USAC to request an entity number. However, with the close of the Admin Window, the entity will not be listed in EPC until after the close of the Form 471 Window.

Seeing The Library's Discount %

Click on "Discount Rate".

News Tasks (2) Records Reports Actions

Records / Applicant Entities

#1979 - Library System 10344

CREATE A NEW USER ADD OR REMOVE EXISTING USERS

Summary Customer Service Modifications Additional Information **Discount Rate** Category Two Budget Contracts FCC Forms FRN Appeals News

Organization Details

Name Library System 10344 Applicant Type Library System

Entity Number 1979 Status Active

FCC Registration Number 0123456789

Discount rates for Cat 1 and Cat 2 are listed.

Requested Discount Rate - Library System 10344 (BEN: 1979) - FY2026

More than 50 percent of your library outlets/branches must be rural for the library system to be considered rural.

This discount rate has not been approved for the current year

Associated School District Full-time Enrollment	Associated School District NSLP Count	Associated School District NSLP Percentage	Library System Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate
100	100	100%	Rural	90%	85%

SHOW ADDITIONAL INFORMATION

Displayed at the bottom of the "Summary" page is the total square footage that has been provided in the portal.

The square footage is used to calculate your patron hotspot budget, as well as The Category 2 budget:

Category Two Budget Information


Sum of Square Footage of All Libraries in the System

62844

Entering Contracts

Manage Contracts

My Applicant Landing Page

 **Universal Service Administrative Co.**

Welcome, [Library System 10344!](#)

[Funding Request Report](#) | [FCC Form 470](#) | [FCC Form 471](#) | [FCC Form 486](#) | [Appeal](#) | [IDD Extension](#) | [FCC Form 500](#) | [SPIN Change](#) | [Service Substitution](#) | [Manage Users](#) | [Manage Organizations](#) | [USAC Website](#) | [Contact Us](#) | [Help](#)

Notifications

Notification Type:

Funding Year:

Status: ☒ All
☐ Generated
☐ Not Generated

Notification	Description	Issued Date	Generated By	Generated On
No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
Library System 10344	1979	Rockville	MD	20850
Library 1 In System 10344	3313	Rockville	MD	20850
Library 2 In System 10344	3314	Rockville	MD	20850

You will be required to associate contracts with each FRN **when requesting a contracted service**. You should complete this **before** you begin the Form 471.

- If you are requesting month-to-month service without contract terms, you will skip this step.

From your Landing Page, click on your organization (Billed Entity) from the **“My Entities”** section to display the organization dashboard.

Bid Evaluations!

Factor	Points Available	Vendor 1	Vendor 2	Vendor 3
Price of the ELIGIBLE products and services	50	20	50	40
Prior experience w/vendor	20	20	0	20
Vendor provides adequate cellular coverage for our patrons	15	0	0	15
Flexible Invoicing: FCC Forms 472 or 474	10	0	10	10
Local or in-state vendor	5	5	0	5
TOTAL	100	45	60	90

Based on the above bid matrix criteria, we have chosen **Vendor 3** as the service provider for our **bandwidth and Internet Access**.

Name: _____

Signature: _____

Date: _____

- **Remember!! Before you award a contract, be sure to construct a bid evaluation!**
- Evaluate your bids with your bid factors listed and assigned points.
- Price must have the highest number of points
- If a vendor was disqualified, they would not be included in the bid matrix table but give an explanation as to why they were disqualified.
- Based on this example, Vendor 3 wins because they received the most points.

For a copy of a Category 1 and Category 2 bid matrix and acceptance letter, go to <https://www.ohio-k12.help/erate/e-rate-resources/>

Manage Contracts

News Tasks (14) Records Reports Actions

Records / Applicant Entities
#1979 - Library System 10344

CREATE A NEW USER ADD OR REMOVE EXISTING USERS MANAGE USE

Summary Customer Service Modifications Additional Information Discount Rate Category Two Budget **Contracts** FCC Forms FRN Appeals News Related Actions

Organization Details

Name School District 10997 Applicant Type School District

Records / Applicant Entities
#1979 - Library System 10344

MANAGE CONTRACTS

Summary Customer Service Modifications Additional Information Discount Rate Category Two Budget **Contracts** FCC Forms FRN Appeals News Related Actions

Submitted Contracts

Contract ID	Contract Number	Contract Nickname	Award Date	
6914		FY2021-FY2025 Bandwidth	12/1/2020	View
6913		BMIC	5/26/2020	View
6821		Test1234321	3/11/2020	View

Click on “Contracts”, and then “Manage Contracts” to add new contracts. To see previously uploaded contracts, click on “View”. **Note:** Once a contract has been added, you cannot edit the information, or delete it. If a mistake is found, you will have to add the contract again and reenter the accompanying information.

Manage Contracts – Add New Contract

Manage Contracts

Contracts - Library System 10344 (BEN: 1979)

Use the dropdown to select the type of contract you would like to edit or remove. Click the Add a New Contract button at any time to create a new contract for your organization.

Contract Type My Contract Drafts

My Contract Drafts

The grid below contains all of your draft contracts created for this organization.

- To edit a draft contract, select 1 contract from the grid and click the Edit button at the bottom of the form.
- To delete a draft contract, select up to 5 contracts from the grid and click the Delete button at the bottom of the form.

<input type="checkbox"/>	Contract ID	Contract Number	Contract Nickname	Created	Last Modified
<input type="checkbox"/>	4200	N/A	Test 2 ISP Service	2/27/2017 4:57 PM EST	2/27/2017 4:57 PM EST

CLOSEADD A NEW CONTRACTEDITDELETE

Begin by clicking on “Add New Contract”.

Enter a nickname and contract number if known, click on “Save & Continue”.

Note: if you need to stop before completing, click on “Save & Close”.

Create Contract

Library System 10344 (BEN: 1979) - My Provider - 5 Year Bandwidth Contract - Contract ID #7505

Contract InformationEstablishing FCC Form 470Service ProviderContract DatesPricing ConfidentialityConfirmation

Here you will enter preliminary information about this contract, as well as your account number, if you know it.

Contract Information

Enter a nickname to easily identify this contract ?*

My Provider - 5 Year Bandwidth/IA Contract

Contract Number ?

CANCELSAVE & CLOSESAVE & CONTINUE

Manage Contracts – Create Contract

Breadcrumbs are provided to show progress.

The screenshot shows a web form titled "Create Contract" for "Library System 10344 (BEN: 1979) - My Provider - 5 Year Bandwidth Contract - Contract ID #7505". A red box highlights the breadcrumb navigation bar at the top, which includes links for "Contract Information", "Establishing FCC Form 470", "Service Provider", "Contract Dates", "Pricing Confidentiality", and "Confirmation". Below this, the "Contract Information" section is active. It displays the "Contract ID #7503" and asks, "Would you like to upload a copy of your contract?". Two buttons, "YES ✓" and "NO", are shown; the "YES ✓" button is highlighted with a red box. Below the question is a "Contract Document Upload" section. It contains a file upload area with a document icon and the text "My Provider Bandwidth Contract DOCX - 13.95 KB". To the right of this area are two text input fields, each labeled "Describe this contract document.". At the bottom of the form are four buttons: "BACK", "CANCEL", "SAVE & CLOSE", and "SAVE & CONTINUE". The "SAVE & CONTINUE" button is highlighted with a red box. Arrows from the text on the left point to the breadcrumb bar, the "YES ✓" button, and the "SAVE & CONTINUE" button. Another arrow points from the text "Describe this contract document." to the first text input field.

To upload a copy of the contract, choose “Yes” and upload the file. Enter a description of the document if you choose. You may add multiple documents if you choose. When done, click on “Save & Continue”.

***Note:** If you have an existing contract that has addendums, it is recommended that you include all items as a single document. This also includes letters memorializing a purchasing decision if the contract was signed at a later date.

Manage Contracts – Create Contract

Create Contract

Library System 10344 (BEN: 1979) - My Provider - 5 Year Bandwidth Contract - Contract ID #7505

Contract Information

Establishing FCC Form 470

Service Provider

Contract Dates

Pricing Confidentiality

Confirmation

Here you will answer additional questions about this contract.

Contract Information

Is this contract based on a State Master Contract? ?

YES

NO ✓

Is this contract based on a multiple award schedule? ?

YES

NO ✓

BACK

CANCEL

SAVE & CLOSE

SAVE & CONTINUE

Provide answers. If unsure of the question, hover over “?” for an explanation. Click on “Save & Continue”.

Manage Contracts – Create Contract

Create Contract

Library System 10344 (BEN: 1979) - My Provider - 5 Year Bandwidth Contract - Contract ID #7505

Contract Information

Establishing FCC Form 470

Service Provider

Contract Dates

Pricing Confidentiality

Confirmation

Here you will answer additional questions about this contract.

Contract Information

Can other applicants piggy back off this contract? ?

YES

NO ✓

Was this contract originally created by another applicant, and you then piggy backed off their contract? ?

YES

NO ✓

BACK

CANCEL

SAVE & CLOSE

SAVE & CONTINUE

Select the contract Piggy Back options. (The second question doesn't appear until you answer the 1st one.) Click on "Save & Continue".

Manage Contracts – Create Contract

Enter the number of bids received.

Choose “Yes” if a Form 470 was filed and indicate if it was done prior to FY2016.

If you are using FY2016 – FY2026 Form 470, you can search the portal for it. If you are not searching by BEN, enter your search criteria and click on “Search.” The results will be listed below.

Check the box to select, and click on “Save & Continue”

Note: “Allowable Contract Date” is shown. If you choose a 470 that’s before the allowable date, you will receive an error message

Establishing FCC Form 470

Was an FCC Form 470 posted for the product and/or services you are requesting?

YES ✓

NO

How many bids were received? ?*

3

Enter the number of bids that you received for this product or service.

Was your FCC Form 470 posted prior to Funding Year 2016?

YES

NO ✓

Use the search tool below to find the establishing FCC Form 470.

Remember that the services in the contract had to be posted on the FCC Form 470.

Search FCC Forms 470

Search by FCC Form 470 Number

Search by Nickname (Partial or Full)

Search by BEN

17364

CLEAR FILTERS

SEARCH

<input type="checkbox"/>	FCC Form 470 Number	Nickname	Funding Year	BEN	BEN Name	Allowable Contract Date	Service Type
<input type="checkbox"/>	260005169	FY2026 ABC Lib 470 - Cat 1	2026	1979	ABC County Library	12/4/2025	Data Transmission and/or Internet Access

BACK

CANCEL

SAVE & CLOSE

SAVE & CONTINUE

Manage Contracts – Create Contract

Create Contract

Library System 10344 (BEN: 1979) - My Provider - 5 Year Bandwidth Contract - Contract ID #7505

Contract Information Establishing FCC Form 470 **Service Provider** Contract Dates Pricing Confidentiality Confirmation

Here you will associate the service provider listed on the contract.

Service Provider

Account Number (e.g., billed telephone number)

If your service provider has given you one or more Account Numbers, please enter them.

Please select the service provider for this contract using the search below.

Search Service Providers

Search by SPIN Search by Name (Full or Partial)

*

<input checked="" type="checkbox"/>	SPIN	Name	Doing Business As	State
<input checked="" type="checkbox"/>	14010001	USAC Service Provider Organization 1		VA

Enter Account Number if known, but not required

Enter search criteria for Service Provider by SPIN or name, click on "Search".

Check box to select, click on "Save & Continue"

Manage Contracts – Create Contract

Create Contract

Library System 10344 (BEN: 1979) - My Provider - 5 Year Bandwidth Contract - Contract ID #7505

Contract Information Establishing FCC Form 470 Service Provider **Contract Dates** Pricing Confidentiality Confirmation

Here you will answer additional questions about the dates on your contract.

Contract Dates

Is this a multi-year contract?

YES ✓ **NO**

What is the date you awarded your contract? *

1/7/2026

The Contract Expiration Date will be entered in each FRN where you cite this contract.

BACK CANCEL SAVE & CLOSE **SAVE & CONTINUE**

Indicate if this is a multi-year contract and enter the date the contract was awarded.
Remember, the date must be **on or after the Allowable Contract Date listed on the Form 470. The Contract Expiration Date will be entered later in the FRN on the Form 471.

Click on “Save & Continue”.

Manage Contracts – Create Contract

Create Contract

Library System 10344 (BEN: 1979) - My Provider - 5 Year Bandwidth Contract - Contract ID #7505

Contract Information

Establishing FCC Form 470

Service Provider

Contract Dates

Pricing Confidentiality

Confirmation

Here you will answer additional questions about voluntary extensions on your contract

Contract Dates

Does this contract include voluntary extensions?

YES ✓

NO

What is the contract expiration date if all extensions are exercised? *

6/30/2033

How many extensions are left on the contract? *

2

Enter the number of voluntary extensions that you could still exercise on this contract.

What is the total remaining length of the contract if you exercised all extensions (in months)? *

84

Enter the number of months that would remain in the contract if you exercised all voluntary extensions.

BACK

CANCEL

SAVE & CLOSE

SAVE & CONTINUE

Indicate if voluntary extensions are allowed. If so, provide the contract expiration date if all extensions are exercised, the number of extensions left on the contract, and the total remaining length of the contract if you exercise all extensions.

Note: If your contract states that at the end of the contract term, it will auto-renew until you cancel it, that is not a voluntary extension. It must have a future expiration date.

Click on “Save & Continue”.

Manage Contracts – Create Contract

Create Contract

Library System 10344 (BEN: 1979) - My Provider - 5 Year Bandwidth Contract - Contract ID #7505

Contract Information

Establishing FCC Form 470

Service Provider

Contract Dates

Pricing Confidentiality

Confirmation

Here you will answer additional questions about applicable publication restrictions on this contract.

Pricing Confidentiality

Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract?

YES

NO ✓

BACK

CANCEL

SAVE & CLOSE

SAVE & CONTINUE

Indicate if there is a restriction prohibiting publication of the pricing for this contract. This is typically **“No”**. If “Yes”, you must state the type of restriction (State Law, Local Rule, Court Order, Contract with Restrictive Terms), and upload Restriction Document.

Click on “Continue”.

Manage Contracts – Create Contract (Confirmation)

Contract Information	Establishing FCC Form 470	Service Provider	Contract Dates	Pricing Confidentiality	Confirmation
Please review the information and submit the information below to complete this contract.					
Contract Information Nickname My Provider - 5 Year Bandwidth Contract Can Other Applicants Piggy Back Off This Contract? No Piggy Backed Off Another Contract? No			Contract ID 524344 Contract Number Based on a State Master Contract? No Based on a Multiple Award Schedule? No		
Establishing FCC Form 470 Establishing FCC Form 470 #260005169			Number of Bids Received 3		
Service Provider Service Provider The Ohio Bell Telephone Company, LLC (SPIN: 143001688)			Account Number		
Contract Dates Award Date 1/7/2026 Includes Voluntary Extensions? Yes Extension Details: <ul style="list-style-type: none">There are 2 remaining voluntary extensions.There are 84 months remaining in this contract if all extensions are exercised.This contract expires on 6/30/2033 if all extensions are exercised.			Multi-Year Contract? Yes		
Pricing Confidentiality There is no rule, statute, or other restriction which prohibits publication of the specific pricing information for this contract.					
Supporting Documents					
Document		Description			
My Provider FY2026-FY2030 Bandwidth Contract					
BACK CANCEL		SAVE & CLOSE		COMPLETE	

If an error is found, click on “Back” and correct it.

If the information is correct, click on “Complete”. Keep in mind that if a mistake is found after it’s submitted, you can not edit it. You will have to create a new contract record. ²⁵

Manage Contracts

Manage Contracts

Contracts - Library System 10344 (BEN: 1979)

Use the dropdown to select the type of contract you would like to edit or remove. Click the Add a New Contract button at any time to create a new contract for your organization.

Contract Type Submitted Contracts

Submitted Contracts
The grid below contains all submitted contracts for this organization.

<input type="checkbox"/>	Contract ID	Contract Number	Contract Nickname	Award Date
<input type="checkbox"/>	9398		Bandwidth Contract FY2025 - FY2025	1/15/2025

[CLOSE](#) [ADD A NEW CONTRACT](#) [EDIT](#) [DELETE](#)

To see contracts you've added, go back to "Manage Contracts" as before. Click on the pull-down and choose "Submitted Contracts".


If you started adding a contract but had to "Save & Close" before completing it, click on "Manage Contracts", and choose "My Contract Drafts" as the contract type. Select the contract from the grid and click on "Edit" to continue.

Remember, you will need to complete the steps for each contracted service.

Filing a Category 1 (DT/IA) Form 471

Filing the Form 471

My Applicant Landing Page

 **Universal Service Administrative Co.**


Welcome, [Library System 10344!](#)

[Funding Request Report](#) | [FCC Form 471](#) | [FCC Form 471](#) | [FCC Form 486](#) | [Appeal](#) | [IDD Extension](#) | [FCC Form 500](#) | [SPIN Change](#) | [Service Substitution](#) | [Manage Users](#) | [Manage Organizations](#) | [USAC Website](#) | [Contact Us](#) | [Help](#)

Notifications

Notification Type *Please select a value* ▼

Funding Year *-- Select a Funding Year --* ▼

Status  ☒ All
☐ Generated
☐ Not Generated

Notification	Description	Issued Date	Generated By	Generated On
No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
Library System 10344	1979	Rockville	MD	20850
Library 1 In System 10344	3313	Rockville	MD	20850
Library 2 In System 10344	3314	Rockville	MD	20850

From the Landing Page, click on “FCC Form 471”.

Note: When you begin the FCC Form 471, the basic information about your Billed Entity will be automatically populated from your profile. If you did not update your entity profiles by the Jan. 16th deadline, your FY2025 data will be displayed.

Filing A Form 471

FCC Form 471 - Funding Year 2026

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/24/2026 5:42 PM EST

Basic Information

Entity Information

Funding Requests

Certify

Where applicable, we've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

> **FCC Notice Required By The Paperwork Reduction Act (OMB Control Number: 3060-0806)**

Billed Entity Information

Library System 10344

Address1

Rockville, MD 20850

012-345-6789

library_sys_10344@mailinator.com

Billed Entity Number: 1979

FCC Registration Number: 0123456789

Applicant Type: Library System

Application Nickname

Please enter an application nickname here. ? *

FY2026 ABC Co Pub Lib - Cat 1 Bandwidth

FCC Form 471 Help

Show Help

DISCARD FORM

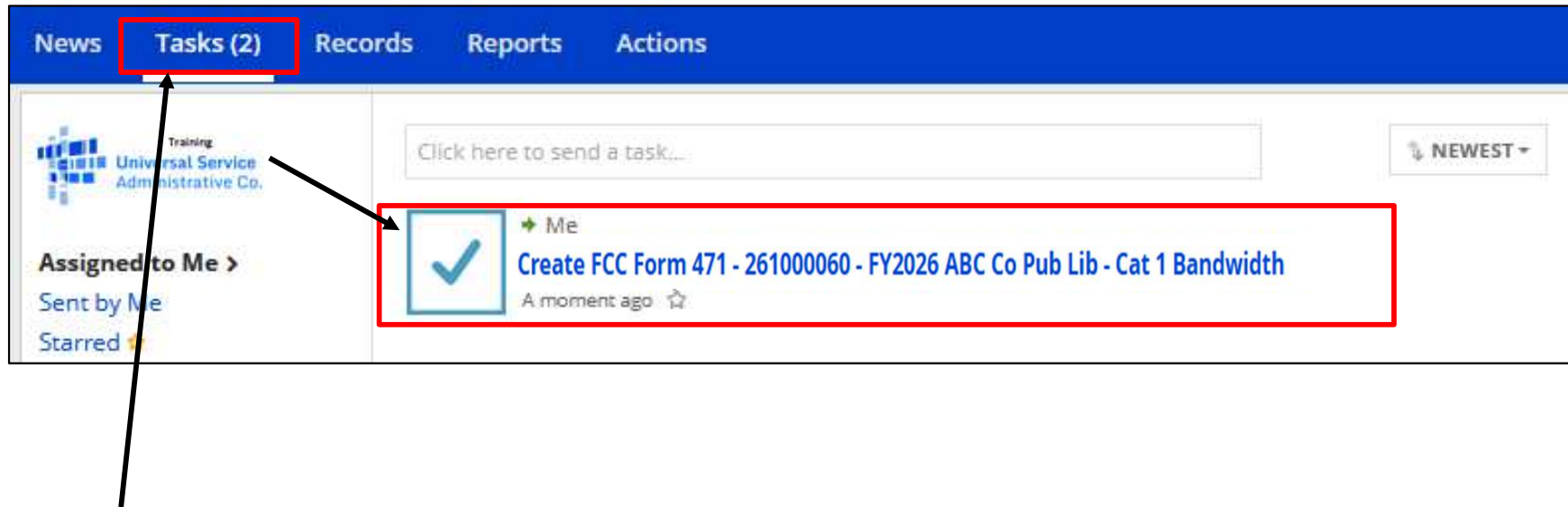
SAVE & CONTINUE

Enter an application nickname **that is descriptive** and click on “Save & Continue”.

As before, breadcrumbs are listed at the top, and required fields are indicated by *.

You also have the option to “Discard Form” to discard your work. Once you confirm that you want to discard the form, it will no longer be available in the EPC system.

Continuing a Form 471



If, after completing part of the form, you need to stop and return to it later:

- Click the “**Task**” tab to locate the in-process form when you return to EPC.

Please note: the task is named “Create Form 471” instead of “Continue”. However, you will be taken to the screen in the application where you left off.

Filing the Form 471

Choose “Yes” if you are the main contact, and your information will be displayed.

Provide “Holiday / Summer” contact information if appropriate, and click on “Save & Continue”

Note: If you are not the main contact, select “No” and search by name or email address. The person must have an EPC account for this organization & accepted the Terms & Conditions to be added.

FCC Form 471 - Funding Year 2026

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/24/2026 5:42 PM EST

Basic Information Entity Information Funding Requests Certify

Next, you will identify the individuals assisting in seeking E-rate support.

Consultant Information

There are currently no consulting firms associated with your organization. If this is in error, please update your organization profile.

Contact Information

Are you the main contact person?

☒ YES ☐ NO

FirstName LastName
Is_user_10344@mailinator.com
111-222-3333

Holiday / Summer Contact Information

During the month of July please contact me at jane.doe@school.oh.us.gov or 740-555-1212

Please provide any alternate contact information to use during holiday/ vacation period including the name of any alternate contact person and how best to reach them.

FCC Form 471 Help

[BACK](#) [DISCARD FORM](#)

Contact Information

Are you the main contact person?

☐ YES ☒ NO

Main Contact Person *

Please select a main contact person by typing the contact person's name or email address.

[SAVE & CONTINUE](#)

Choosing Category of Service

FCC Form 471 - Funding Year 2026

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/24/2026 5:44 PM EST

Basic Information

Entity Information

Funding Requests

Certify

Next, you will identify the category of service for the product and services you are requesting. If you need help determining the correct category of service, please review the Eligible Services List on the USAC website.

Category of Service

What is the category of service for the product and services that you are requesting?

You can only select one Category of Service per FCC Form 471. You can submit a second application for the other Category of Service.

CATEGORY 1

- Data Transmission and/or Internet Access

CATEGORY 2

- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

FCC Form 471 Help

Show Help

BACK

DISCARD FORM

SAVE & CONTINUE

- Choose the “Category of Service” for the products/services you’re applying for **this** Form 471.
 - **Category 1** (bandwidth/IA, which includes **Bookmobile/Kiosk Access**),
 - **Category 2** (Internal Connections, MIBS, & BMIC)

You **cannot** select both on the same Form 471. Also, once you click “Save & Continue”, you **cannot** change the selected category for this application.

Entity Information

FCC Form 471 - Funding Year 2026

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/24/2026 5:44 PM EST

Basic Information

Entity Information

Funding Requests

Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

Entity Information

FSCS Code	Urban/Rural Status	School District in which the main branch is located	School District Number in which the main branch is located	Library System Attribute	Sum of Square Footage of All Libraries in the System
	Rural	School District For Libraries	19272	Public Library System	2000

FCC Form 471 Help

[Show Help](#)

[BACK](#)

[DISCARD FORM](#)

[SAVE & SHARE](#)

[SAVE & CONTINUE](#)

This portion of the form populates and displays information based on your entity's profile. Click on "Save & Continue"

Related Entity Information

FCC Form 471 - Funding Year 2026

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/24/2026 5:44 PM EST

Basic Information

Entity Information

Funding Requests

Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

Related Entity(ies) Information

Library systems derive their discount rate in part based on the student count from the school district in which the main branch is located. Fields with "*" next to them are not sortable.

Name	Entity Number	FSCS Code*	Urban/ Rural Status*	NIF*	Total square footage of library outlet*	Is this the main branch?*	School District in which the main branch is located*	School District Number in which the main branch is located*	Library Attributes*	Annexes*
Library 1 In System 10344	3313		Rural	No	1000	Yes	School District For Libraries	19272	Public Library, Main Branch	View Annexes
Library 2 In System 10344	3314		Rural	No	1000	No			Public Library	View Annexes

FCC Form 471 Help

[Show Help](#)

[BACK](#)

[DISCARD FORM](#)

[SAVE & CONTINUE](#)

View "Related Entity Information".

Click on "Save & Continue".

Requested Discount Calculation

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/24/2026 5:44 PM EST

Basic Information

Entity Information

Funding Requests

Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

Requested Discount Calculation

More than 50 percent of your library outlets/branches must be rural for the library system to be considered rural.

This discount rate has not been approved for the current year

Associated School District Full-time Enrollment	Associated School District NSLP Count	Associated School District NSLP Percentage	Library System Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate
100	100	100%	Rural	90%	85%

[SHOW ADDITIONAL INFORMATION](#)

FCC Form 471 Help

[Show Help](#)

[BACK](#)

[DISCARD FORM](#)

[SAVE & CONTINUE](#)

Discount Calculation shown based on your entity's profile. To see a list of all entities, click on "Show Additional Information". When done, click on "Save & Continue" to start adding funding requests.

Funding Requests – Part 1

FCC Form 471 - Funding Year 2026

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/24/2026 5:44 PM EST

Basic Information

Entity Information

Funding Requests

Certify

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink:

<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
You haven't created any Funding Requests (FRNs) yet. Click the "Add FRN" button to start creating your first FRN				

ADD FRN

EDIT FRN

REMOVE FRN

MANAGE FRN LINE ITEMS

FCC Form 471 Help

Show Help

BACK

DISCARD FORM

SAVE & SHARE

REVIEW FCC FORM 471

Click on “Add FRN” to begin.

Note: “Part 1” is where we indicate how we’re purchasing and associate a contract if appropriate. “Part 2” is where we provide bandwidth info, the connection type, cost, and who’s using the service.

Funding Requests – Part 1

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/24/2026 5:44 PM EST

Basic Information Entity Information **Funding Requests** Certify

On this page, you will select a nickname and the service type of the product and services that you are requesting

Funding Request Key Information

Please enter a Funding Request Nickname here ⓘ *

FY2026 Bandwidth

Is this Funding Request a continuation of an FRN from a previous funding year? *

Copy FRN

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

Service Type

What is the service type of the product and services that you are requesting?

Data Transmission and/or Internet Access

FCC Form 471 Help

Show Help

Enter a nickname for the FRN.

Choose “No” as this is a new contract.

Do not click on “Copy FRN” this will be covered shortly....

“Data Transmission and/or Internet Access” auto-populates, click on “Continue”

Funding Requests – Part 1

Choose how the services will be purchased and click on “Continue”.

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/24/2026 5:44 PM EST

Basic Information Entity Information **Funding Requests** Certify

Next, you will identify the purchasing agreement type for the product and services you are requesting.

FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

CONTRACT ✓ **TARIFF** **MONTH-TO-MONTH**

FCC Form 471 Help

BACK **CANCEL** **CONTINUE**

Associate a Contract

Search by Creating Organization BEN

1979

Please note that BEN is a required field and you can use other search fields to narrow down your result.

Search by Nickname (All or Partial)

Search by Contract No.

Search by Contract ID

CLEAR FILTERS **SEARCH**

<input type="checkbox"/>	Contract ID	Contract Number	Nickname	Award Date	Creating Organization BEN
<input checked="" type="checkbox"/>	9400		FY2026 Bandwidth	1/7/2026	1979

FCC Form 471 Help

Show Help

BACK **CANCEL** **CONTINUE**

If “Contract” was indicated, search for the associated contract that was uploaded previously.

Enter search criteria and click on “Search”. Results will be listed in a grid below. Click box to select contract. The summary will be displayed below.

Contract Summary

Contract Summary - My Provider - 5 Year Bandwidth Contract

Contract Number

Establishing FCC #260000147
Form 470

Award Date 1/7/2026

Expiration Date (All
Extensions) 6/30/2033

Account Number

Service Provider USAC Service Provider Organization 1 (SPIN: 14010001)

Includes Voluntary Yes
Extensions?

Remaining Voluntary 2
Extensions

Total Remaining 84
Contract Length

Pricing Confidentiality

There is no rule, statute, or other restriction which prohibits publication of the specific pricing information for this contract.

Contract Information (Additional)

What is the service start date? ⓘ*

07/01/2026



Enter the date when services will start for this Funding Year

What is the date your contract expires for the current term of the contract? ⓘ*

06/30/2031



FCC Form 471 Help

Show Help

BACK

CANCEL

CONTINUE

Verify the service start date; that's auto-populated. The default is 07/01/2026 for the upcoming funding year.

Enter the date the contract expires for the current term of the contract, not including extensions.

Once completed, click on "Continue"

Funding Requests – Part 1

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/24/2026 5:44 PM EST

Basic Information

Entity Information

Funding Requests

Certify

Next, you will designate whether this FRN includes a Fiber or Wireless Request.

Fiber Request Key Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges), or wireless service; and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

If any of the above apply, select "Yes" below.

Select "No" if you are only seeking support for the monthly recurring costs for either a leased lit fiber service or a leased dark fiber service (i.e., recurring payments on a dark fiber lease or IRU), or a wireless service.

Notes:

- If you are seeking support for both the Special Construction, Maintenance and Operation, and/or Network Equipment as well as support for recurring costs associated with leased lit fiber, a dark fiber lease/IRU, or a wireless service then you create multiple FRNs. In each case, you will select a different answer to the Yes/No question based the specific services that are included in that FRN.
- If you select "Yes" below, you should create separate FRNs for special construction charges, maintenance and operations (M&O) charges, and Network Equipment charges. If charges for M&O and Network Equipment are bundled pursuant to a single contract for those products/services, you may use the Network Equipment/M&O FRN option.

YES

NO✓

FCC Form 471 Help

Show Help

BACK

CANCEL

CONTINUE

Indicate whether this FRN includes any of the options listed above.
If not, select "No" and click on "Continue"

Funding Request Narrative

The screenshot shows a web form titled "Funding Request Narrative". It has three main sections: "Narrative", "Invoicing Method", and "FCC Form 471 Help". The "Narrative" section has a text area containing "1GB point-to-point bandwidth circuits to 4 library branch locations". The "Invoicing Method" section has two radio buttons: "Applicant - FCC Form 472 (BEAR Form)" (selected) and "Service Provider - FCC Form 474 (SPI Form)". A red box highlights the "Invoicing Method" section, and a red arrow points to the "Applicant" option with the text "New item!". The "FCC Form 471 Help" section has a "Show Help" link. At the bottom, there are four buttons: "BACK", "CANCEL", "SAVE & VIEW FRN(S)", and "SAVE & ADD/MANAGE FRN LINE ITEMS". A red box highlights the "SAVE & ADD/MANAGE FRN LINE ITEMS" button, and a black arrow points to it from the right.

Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc, that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process. *

1GB point-to-point bandwidth circuits to 4 library branch locations

Invoicing Method

Please indicate who will be submitting invoices and receiving reimbursement for this funding request *

☒ Applicant - FCC Form 472 (BEAR Form)

☐ Service Provider - FCC Form 474 (SPI Form)

FCC Form 471 Help

Show Help

BACK CANCEL SAVE & VIEW FRN(S) SAVE & ADD/MANAGE FRN LINE ITEMS

Provide a brief description of the products and services you are requesting. **Note:** if you added a new entity and they'll be receiving service, but it's not listed in EPC yet, provide the name and entity number in the narrative and explain they will receive service also. You can also provide corrected addresses if needed.

NEW! – We now must indicate the preferred invoicing method – BEAR or SPI. If needed, you can change it later. USAC is still working on how that will be done.

Click on " **Save & Add/Manage FRN Line Items** " to begin "Part 2" entering the **key information for your funding request.**

Adding FRN Line Items

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/24/2026 5:44 PM EST

Basic Information

Entity Information

Funding Requests

Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

FRN Line Items for FRN #2699000059 - FY2026 Bandwidth

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
--------------------------	----------------------	----------	-----------------	----------	-------------------	-----------------------------------

You haven't created any FRN Line Items yet. Click the 'Add New FRN Line Item' button to start creating your first FRN Line Item.

ADD NEW FRN LINE ITEM

REMOVE FRN LINE ITEM

BULK UPLOAD

FCC Form 471 Help

Show Help

BACK

DISCARD FORM

SAVE & SHARE

SAVE & CONTINUE

Click on “Add New FRN Line Item”.

Keep in mind, an FRN may have several line items that make up the total funding request, depending on the products or services you are purchasing.

Product/Service Details

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/24/2026 5:44 PM EST

Basic Information

Entity Information

Funding Requests

Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

Product and Service Details for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Show Help for Taxes and USF Fees

Purpose ? *

- ☐ Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- ☒ Data Connection between two or more sites entirely within the applicant's network
- ☐ Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- ☐ Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function ? *

Fiber

Type of Connection *

Ethernet

Please select a value

Fiber
Copper
Wireless
Other
Miscellaneous

> Funding Request Narrative

FCC Form 471 Help

Show Help

CANCEL

SAVE & CONTINUE

Select the “Purpose,” “Functions,” and “Type of Connection,” then click on “Save & Continue.”
Note: If this is a circuit connecting a branch location to your main library, choose the second “Purpose.”

If needed, you can access the narrative if you need to make corrections.

If it's service to the branch from the ISP, providing both the data circuit and Internet Access, such as CABIO, choose the first one.

Bandwidth Speeds

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

Bandwidth Speed for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Bandwidth Download Speed *

1.000

Bandwidth Download Units *

Gbps

Bandwidth Upload Speed *

1.000

Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units *

Gbps

Burstable Bandwidth?

YES

NO

FCC Form 471 Help

Show Help

BACK

CANCEL

SAVE & CONTINUE

Enter Bandwidth Speed Information, indicating if the bandwidth is burstable, which is typically “No”, then click on “Continue”.

Note: Depending on the “Function” and “Type Connection” you chose previously, the bandwidth information may be populated for you.

Again, if you are unsure of the information, contact your Service Provider

Connection Information

Please enter Connection Information for this Data Transmission and/or Internet Access Line Item

Connection Information for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Is this a direct connection to a single school, library or a NIF for Internet access? ⓘ *

Note: If the request is for direct connections, you will be required to allocate the total number (quantity) among the recipients listed for this line item.

Does this include firewall services? *

YES NO ✓

YES NO ✓

OR

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? ⓘ *

YES ✓ NO

FCC Form 471 Help

Show Help

BACK CANCEL

SAVE & CONTINUE

```
graph TD
    subgraph Top_Scenario [Direct Connection]
        Internet1((Internet)) --> Library1[LIBRARY]
    end
    subgraph Bottom_Scenario [Wide Area Network]
        Internet2((Internet)) -- 1 GB --> Library2[LIBRARY]
        Library2 -- 1 GB --> Library3[LIBRARY]
        Library2 -- 1 GB --> Library4[LIBRARY]
        Library2 -- 1 GB --> Library5[LIBRARY]
    end
```

Provide Connection Information and firewall inclusion. When done, click on "Continue".

Note: The system will not allow you to answer "Yes" to both questions displayed on the left-hand side above. If you do, you will receive an error message.

You cannot select 'Yes' to both connection questions in the left hand column above.

Cost Calculations

Enter cost information.
Fields cannot be left blank. If there is no cost, enter zero.

“Cost” is listed per unit. The “Monthly Quantity” indicates the total number of units included in the service, such as the number of circuits.

The “Months of Service” is based on the dates you entered under Part 1.” Make sure the value is correct. If not, you must adjust the service dates.

The table calculates the total costs.

“One-Time Cost” would be for installation.

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 2:49 PM EST

Basic Information Entity Information **Funding Requests** Certify

Please enter Cost Information for this Data Transmission and/or Internet Access Line Item. All fields in the grid below are required. Please enter zero if funds are not requested for that field.

Cost Calculation for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	\$500.00	One-time Unit Cost	\$0.00
Monthly Recurring Unit Ineligible Costs	\$0.00	One-time Ineligible Unit Cost	\$0.00
Monthly Recurring Unit Eligible Costs	= \$500.00	One-time Eligible Unit Cost	= \$0.00
Monthly Quantity	3	One-time Quantity	0
Total Monthly Eligible Recurring Costs	= \$1,500.00	Total Eligible One-time Costs	= \$0.00
Months of Service	x 12	Summary	
Total Eligible Recurring Costs	= \$18,000.00	Total Eligible Recurring Costs	\$18,000.00
		Total Eligible One-time Costs	+ \$0.00
		Pre-Discourt Extended Eligible Line Item Cost	= \$18,000.00

> More Help with the Costs Above
FCC Form 471 Help

BACK CANCEL **SAVE & CONTINUE**

When completed, click on “Save & Continue”

Manage Recipients of Service

Manage Recipients of Service

Is every entity for this organization receiving service?

All Entities

Search by Entity Number (Partial or Full) Search by Entity Name (Partial or Full)

-- Please enter an entity number (at least 3 characters to enable partial search) -- -- Please enter an entity name (at least 3 characters to enable partial search) --

Please select the organizations you wish to include as recipients of service for this FRN line item and click the Add button.

<input type="checkbox"/>	BEN	BEN Name
<input checked="" type="checkbox"/>	3313	Library 1 In System 10344
<input type="checkbox"/>	3314	Library 2 In System 10344

Recipients of Service for FRN Line Item #2699000059.001

Entity #	Entity Name
3313	Library 1 In System 10344

Indicate which entities will receive service for this line item. If all entities receive service, click on "Yes." If "No," check the box to the left of the site's receiving service and click "Add." When done, click on "Save & Continue." You'll see the recipients selected. Click on "Save & Continue" again.

Adding FRN Line Items

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

FRN Line Items for FRN #2699000059 - FY2026 Bandwidth

This is the total pre-discount amount

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/>	2699000059.001	Fiber	Ethernet	3	0	\$18,000.00

[ADD NEW FRN LINE ITEM](#) [REMOVE FRN LINE ITEM](#) [BULK UPLOAD](#)

FCC Form 471 Help
[Show Help](#)

[BACK](#) [DISCARD FORM](#) [SAVE & SHARE](#) [SAVE & CONTINUE](#)

The grid shows the completed item. If additional Line Items are needed for this Funding Request, click “Add New FRN Line Item”. **If you need to edit information in the line item**, click on the FRN Line-Item Number ([2699000059.001](#)). If done, click on “Save & Continue”.

Funding Requests

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	2699000059	FY2026 Bandwidth	1	\$16,200.00

Amount of funding you're requesting

We now see a funding calculation showing the total number of line items it includes. If you need to add another FRN, click "Add FRN". If done, click on "Review FCC Form 471".

ADD FRN **EDIT FRN** REMOVE FRN **MANAGE FRN LINE ITEMS**

REVIEW FCC FORM 471

FCC Form 471 Help
Show Help

BACK **DISCARD FORM** **SAVE & SHARE**

If you need to edit "Part 1" (Contract information, Service Start Date or Expiration Date, or Narrative), click the box to the left and then "EDIT FRN".

If you need to edit the FRN Line Items (Costs, bandwidth amounts, Recipients of Service), click the box and then "MANAGE FRN LINE ITEMS" or click on the funding request number and then the line item you need to edit.

Adding a Month-to-Month / CABIO Funding Requests

M-T-M Funding Requests

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	2699000059	FY2026 Bandwidth	1	\$16,200.00

ADD FRN EDIT FRN REMOVE FRN MANAGE FRN LINE ITEMS

FCC Form 471 Help
Show Help

BACK DISCARD FORM SAVE & SHARE REVIEW FCC FORM 471

Click on “Add FRN” to begin.

M-T-M service means there are no contract terms. You pay for the service monthly, and you can cancel at any time, without penalty. This may be for monthly hotspot service for your bookmobile or kiosks, **or**

CABIO Internet Access (commercially available service such as DSL). To qualify, the bandwidth must be a minimum of 100MBx10MB, and the monthly recurring cost per site cannot exceed \$300.

Funding Requests

Enter a nickname for the FRN.

Choose “No” for MTM.

Do not select “Copy FRN”

The screenshot shows the 'Funding Request Key Information' section of the FCC Form 471. The page has four tabs: 'Basic Information', 'Entity Information', 'Funding Requests' (which is active), and 'Certify'. Below the tabs, a message states: 'On this page, you will select a nickname and the service type of the product and services that you are requesting'. The section is titled 'Funding Request Key Information' in blue. It contains a text input field for 'Please enter a Funding Request Nickname here' with a red box around it containing 'FY2026 Bookmobile/Kiosk Hotspot'. Below this is a question 'Is this Funding Request a continuation of an FRN from a previous funding year?' with two radio buttons, 'YES' and 'NO', where 'NO' is selected and has a red box around it. Next is a section titled 'Copy FRN' with a blue button labeled 'COPY FRN' that has a large red 'X' over it. Below this is a section titled 'Service Type' with a dropdown menu labeled 'What is the service type of the product and services that you are requesting?' containing the text 'Data Transmission and/or Internet Access', which is highlighted with a red box. At the bottom left is a 'CANCEL' button, and at the bottom right is a 'CONTINUE' button, which is also highlighted with a red box. Arrows from the text annotations on the left point to these specific elements: the nickname field, the 'NO' button, the 'COPY FRN' button, the service type dropdown, and the 'CONTINUE' button.

Basic Information Entity Information **Funding Requests** Certify

On this page, you will select a nickname and the service type of the product and services that you are requesting

Funding Request Key Information

Please enter a Funding Request Nickname here ? *

FY2026 Bookmobile/Kiosk Hotspot

Is this Funding Request a continuation of an FRN from a previous funding year?

YES NO✓

Copy FRN

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

~~COPY FRN~~

Service Type

What is the service type of the product and services that you are requesting?

Data Transmission and/or Internet Access

FCC Form 471 Help

Show Help

CANCEL CONTINUE

“Data Transmission and/or Internet Access” will auto-populate.
Click on “Continue”

Funding Requests

FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

FCC Form 471 Help

Choose Month-to-Month. Because MTM does not have a contract, you would not have uploaded a contract beforehand. However, **MTM services , such as cellular data plans for a bookmobile, require you to file a Form 470 annually**, so we still need to provide the Form 470 information on the next screen. Click on “Continue.”

BUT: If this is for CABIO service (a minimum of 100MBx10MB IA, and monthly cost does not exceed \$300/site), **a Form 470 is not required!!**

For any MTM service, be prepared to provide a copy of a current bill during PIA review to prove the cost and service provided.

Establishing Form 470

Establishing FCC Form 470

How many bids were received? *

3

Enter the number of bids that you received for this product or service.

Was an FCC Form 470 posted for the product and/or services you are requesting?

YES ✓ NO

Use the search tool below to find the establishing FCC Form 470.

Remember that the services in the contract had to be posted on the FCC Form 470.

Remember you cannot file your Form 471 before the Allowable Contract Date.

Search FCC Forms 470

Search by FCC Form 470 Number

Search by Nickname (Partial or Full)

Search by BEN

1979

CLEAR FILTERS SEARCH

<input type="checkbox"/>	FCC Form 470 Number	Nickname	Funding Year ↓	BEN	BEN Name	Allowable Contract Date	Service Type
<input type="checkbox"/>	260000148	FY2026 - ABC Library - Cat 2	2026	1979	Library System 10344	11/9/2025	Basic Maintenance of Internal Connections; Internal Connections
<input checked="" type="checkbox"/>	260000147	FY2026 - ABC Library - Cat 1	2026	1979	Library System 10344	11/9/2025	Data Transmission and/or Internet Access

[FCC Form 471 Help](#)

BACK CANCEL CONTINUE

Enter the number of bids received and select “Yes” to indicate a Form 470 was filed, if applicable. Click on “Search” for your Form 470 and check the box to the left to choose the form that includes the service type requested.

If CABIO, and no Form 470 was filed, select “NO”, and enter “0” for the number of bids since you can’t leave the field blank.

Choose Service Provider

Service Provider

Account Number (e.g., billed telephone number)

If your service provider has given you one or more Account Numbers, please enter them.

Use the search tool below to find the establishing service provider

Search Service Providers

Search by SPIN Search by Name (Full or Partial)

<input type="checkbox"/>	SPIN	Name	Doing Business As	State
<input type="checkbox"/>	14010001	USAC Service Provider Organization 1		VA

Enter your account number if known (but it's not required) and then search for your Service Provider. It's easiest to search by their SPIN. Click on "Search". Check the box to the left of the Provider. Once completed, click on "Continue"

Funding Requests

The screenshot shows a web form titled "Funding Requests" with four tabs: "Basic Information", "Entity Information", "Funding Requests" (active), and "Certify". Below the tabs, a message states: "Next, you will identify the start and end dates for the services you are requesting." The "Dates" section contains two fields: "What is the service start date? ⓘ*" with the value "07/01/2026" and a calendar icon, and "When will the services end? ⓘ*" with the value "06/30/2027" and a calendar icon. Below these fields is the instruction "Enter the date when services will start for this Funding Year". At the bottom left are "BACK" and "CANCEL" buttons. At the bottom right is a "CONTINUE" button, which is highlighted with a red box and an arrow pointing to it from the "When will the services end?" field.

Basic Information Entity Information **Funding Requests** Certify

Next, you will identify the start and end dates for the services you are requesting.

Dates

What is the service start date? ⓘ*

07/01/2026

When will the services end? ⓘ*

06/30/2027

Enter the date when services will start for this Funding Year

BACK CANCEL CONTINUE

The Service Start Date will auto-populate for the start of FY2026. Enter the Service End Date. The date cannot be after 6/30/2027 for month-to-month service. Click on "Continue"

Funding Requests

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 3:56 PM EST

Basic Information Entity Information **Funding Requests** Certify

Next, you will identify any pricing confidentiality restrictions for the product or services you are requesting.

Pricing Confidentiality

Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract?



Indicate if there is a restriction prohibiting publication of the pricing for this contract. This is typically **“No”**. If “Yes”, you must state the type of restriction (State Law, Local Rule, Court Order, Contract with Restrictive Terms), and upload Restriction Document.

Click on “Continue”.

Funding Requests

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 3:56 PM EST

Basic Information

Entity Information

Funding Requests

Certify

Next, you will designate whether this FRN includes a Fiber or Wireless Request.

Fiber Request Key Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges), or wireless service; and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

If any of the above apply, select "Yes" below.

Select "No" if you are only seeking support for the monthly recurring costs for either a leased lit fiber service or a leased dark fiber service (i.e., recurring payments on a dark fiber lease or IRU), or a wireless service.

Notes:

- If you are seeking support for both the Special Construction, Maintenance and Operation, and/or Network Equipment as well as support for recurring costs associated with leased lit fiber, a dark fiber lease/IRU, or a wireless service then you create multiple FRNs. In each case, you will select a different answer to the Yes/No question based the specific services that are included in that FRN.
- If you select "Yes" below, you should create separate FRNs for special construction charges, maintenance and operations (M&O) charges, and Network Equipment charges. If charges for M&O and Network Equipment are bundled pursuant to a single contract for those products/services, you may use the Network Equipment/M&O FRN option.

YES

NO ✓

FCC Form 471 Help

Show Help

BACK

CANCEL

CONTINUE

Select "No" and click on "Continue"

Funding Request Narrative

Basic Information

Entity Information

Funding Requests

Certify

Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc, that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process. *

CABIO example — Internet access for our 3 branch library locations.

Hotspot example — Mobile hotspots to be used for our bookmobile.

Invoicing Method

Please indicate who will be submitting invoices and receiving reimbursement for this funding request *

☐ Applicant - FCC Form 472 (BEAR Form)

☒ Service Provider - FCC Form 474 (SPI Form)

FCC Form 471 Help

[Show Help](#)

BACK

CANCEL

SAVE & VIEW FRN(S)

SAVE & ADD/MANAGE FRN LINE ITEMS

Provide a narrative to describe the service and choose the preferred invoicing method.

Click on “Save & Add/Manage FRN Line Items”.

Adding FRN Line Items

The screenshot shows the 'Funding Requests' tab of the FCC Form 471 interface. The page title is 'FRN Line Items for FRN #2699000061 - FY2026 Bookmobile/Kiosk Hotspot'. Below the title is a table with columns: FRN Line Item Number, Function, Type of Product, Quantity, One-time Quantity, and Total Eligible FRN Line Item Cost. A message states: 'You haven't created any FRN Line Items yet. Click the 'Add New FRN Line Item' button to start creating your first FRN Line Item.' At the bottom right, there are three buttons: 'ADD NEW FRN LINE ITEM' (highlighted with a red box and an arrow), 'REMOVE FRN LINE ITEM', and 'BULK UPLOAD'. At the bottom left, there are two buttons: 'BACK' and 'DISCARD FORM'. At the bottom right, there are two buttons: 'SAVE & SHARE' and 'SAVE & CONTINUE' (highlighted with a red box and an arrow).

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

FRN Line Items for FRN #2699000061 - FY2026 Bookmobile/Kiosk Hotspot

<input type="checkbox"/>	FRN Line Item Number	↓	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
You haven't created any FRN Line Items yet. Click the 'Add New FRN Line Item' button to start creating your first FRN Line Item.							

FCC Form 471 Help
[Show Help](#)

[BACK](#) [DISCARD FORM](#)

[ADD NEW FRN LINE ITEM](#) [REMOVE FRN LINE ITEM](#) [BULK UPLOAD](#)

[SAVE & SHARE](#) [SAVE & CONTINUE](#)

Begin by clicking on “Add New FRN Line Item” to add cost information.

Product/Service Details – Hotspot Example

Product and Service Details for new FRN Line Item for FRN #2699000061 - FY2026 Bookmobile/Kiosk Hotspot

[Show Help for Taxes and USF Fees](#)

Purpose ?*

☒ Internet access service that includes a connection from any applicant site directly to the Internet Service Provider

☐ Data Connection between two or more sites entirely within the applicant's network

☐ Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately

☐ Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function ?*

Wireless

Type of Connection*

Data plan for portable device

[> Funding Request Narrative](#)

[FCC Form 471 Help](#)

[Show Help](#)

[CANCEL](#) [SAVE & CONTINUE](#)

Select the “Purpose”, “Functions”, and “Type of Connection” then click on “Save & Continue”.

Bandwidth Speeds – Hotspot Example

Bandwidth Speed for new FRN Line Item for FRN #2699000061 - FY2026 Bookmobile/Kiosk Hotspot

Bandwidth Download Speed *

4.000

Bandwidth Download Units *

Gbps

Bandwidth Upload Speed *

4.000

Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units *

Gbps

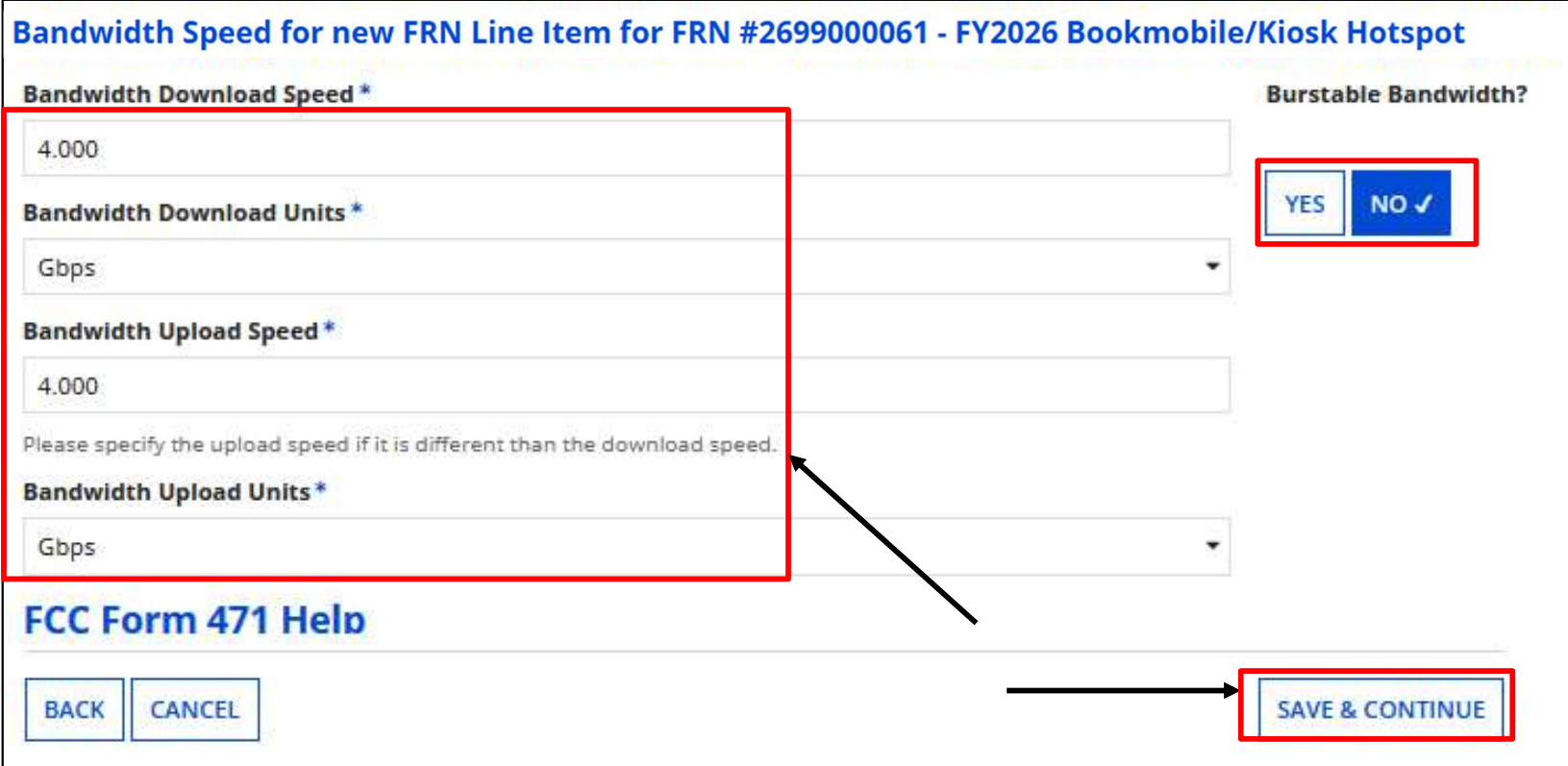
Burstable Bandwidth?

YES NO ✓

FCC Form 471 Help

BACK CANCEL

SAVE & CONTINUE



Enter Bandwidth Speed Information, indicating if the bandwidth is burstable, then click on "Continue".

Again, if you are unsure of the information, contact your Service Provider

Product/Service Details – CABIO Example

[Show Help for Taxes and USF Fees](#)

Purpose ?*

☒ Internet access service that includes a connection from any applicant site directly to the Internet Service Provider

☐ Data Connection between two or more sites entirely within the applicant's network

☐ Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately

☐ Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function ?*

Copper

Type of Connection *

Cable Modem

[> Funding Request Narrative](#)

[FCC Form 471 Help](#)

[Show Help](#)

[CANCEL](#) [SAVE & CONTINUE](#)

Select the “Purpose”, “Functions”, and “Type of Connection” then click on “Save & Continue”.

Bandwidth Speeds

– CABIO Example

The screenshot displays the 'Funding Requests' tab of the FCC Form 471. The page title is 'Bandwidth Speed for new FRN Line Item for FRN #2699000061'. The 'Funding Requests' tab is active, with other tabs being 'Basic Information', 'Entity Information', and 'Certify'. The instruction reads: 'Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item'. The form contains four input fields: 'Bandwidth Download Speed *' (300.000), 'Bandwidth Download Units *' (Mbps), 'Bandwidth Upload Speed *' (30.000), and 'Bandwidth Upload Units *' (Mbps). A note states: 'Please specify the upload speed if it is different than the download speed.' To the right, there is a 'Burstable Bandwidth?' section with 'YES' and 'NO ✓' buttons. At the bottom, there are 'BACK', 'CANCEL', and 'SAVE & CONTINUE' buttons. A red box highlights the input fields, and another red box highlights the 'SAVE & CONTINUE' button. Arrows point from the text below to these elements.

Basic Information Entity Information **Funding Requests** Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

Bandwidth Speed for new FRN Line Item for FRN #2699000061

Bandwidth Download Speed *
300.000

Bandwidth Download Units *
Mbps

Bandwidth Upload Speed *
30.000

Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units *
Mbps

Burstable Bandwidth?

FCC Form 471 Help
[Show Help](#)

Enter Bandwidth Speed Information, indicating if the bandwidth is burstable, then click on "Continue".

Again, if you are unsure of the information, contact your Service Provider

Connection Information

Connection Information for new FRN Line Item for FRN #2699000061

Is this a direct connection to a single school, library or a NIF for Internet access? ⓘ*

Does this include firewall services? *

Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.

YES ✓

NO

YES

NO ✓

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? ⓘ*

FCC Form 471 Help

Show Help

BACK

CANCEL

→

SAVE & CONTINUE

Provide Connection Information and firewall inclusion. When done, click on "Continue". For hotspots and CABIO service, answer **"Yes"** for the first question and **"No"** for the second one.

Note: The system will not allow you to answer "Yes" to both questions displayed in the left-hand column above. If you do, you will receive an error message.

Cost Calculations

Enter cost information. Fields cannot be left blank. If there is no cost, enter zero.

“Cost” is listed per unit. The “Monthly Quantity” indicates the total number of units included in the service, such as the number of circuits. The table calculates the total costs.

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	<input type="text" value="\$39.99"/>	One-time Unit Cost	<input type="text" value="\$0.00"/>
Monthly Recurring Unit Ineligible Costs	<input type="text" value="\$0.00"/>	One-time Ineligible Unit Cost	<input type="text" value="\$0.00"/>
Monthly Recurring Unit Eligible Costs	= \$39.99	One-time Eligible Unit Cost	<input type="text" value="= \$0.00"/>
Monthly Quantity	<input type="text" value="2"/>	One-time Quantity	<input type="text" value="0"/>
Total Monthly Eligible Recurring Costs	= \$79.98	Total Eligible One-time Costs	= \$0.00
Months of Service	x 12		
Total Eligible Recurring Costs	= \$959.76		
> More Help with the Costs Above FCC Form 471 Help			
<input type="button" value="BACK"/> <input type="button" value="CANCEL"/>		<input type="button" value="SAVE & CONTINUE"/>	

When completed, click on “Save & Continue”

Manage Recipients of Service

Manage Recipients of Service

Is every entity for this organization receiving service?

All Entities

Search by BEN

Please select the organizations you wish to include as recipients of service for this FRN and click the Add button. You can find all entities in a school district or library system by entering the district or system entity number in the field above.

<input type="checkbox"/>	BEN	BEN Name
<input type="checkbox"/>	172	NORTHWEST LIBRARY
<input type="checkbox"/>	173	WORTHINGTON PARK LIBRARY
<input checked="" type="checkbox"/>	171	Book Mobile

Selected Entities

<input type="checkbox"/>	BEN	BEN Name
<input type="checkbox"/>	171	Book Mobile

FCC Form 471 Help

For a hotspot, if you don't have a bookmobile listed as an entity or it's used for remote programs, select the Main Library

Indicate which entities will receive service for this line item and click on "Add". Click on "Save & Continue". Selected recipients will be listed, click on "Save & Continue" again to see FRN info .

Adding FRN Line Items

Basic Information

Entity Information

Funding Requests

Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

FRN Line Items for FRN #2699000061 - FY2026 Bookmobile/Kiosk Hotspot

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/>	2699000061.001	Copper	Cable Modem	2	0	\$959.76

ADD NEW FRN LINE ITEM

REMOVE FRN LINE ITEM

BULK UPLOAD

FCC Form 471 Help

Show Help

BACK

DISCARD FORM

SAVE & SHARE

SAVE & CONTINUE

When done adding line items, click on “Save & Continue” to see completed FRNs.

Copying FRN

Start by clicking on “Add FRN” as before:

Copy FRN

The “Copy” option can be used when you’re in year 2 or more of a multi-year contract.

Enter Previous Year FRN and click on “Copy FRN”.

Note: if changes were made to the FRN during PIA review, the changes will be copied.

Search by previous Form 471 or FRN number. (Enter the FRN a second time, even though we just provided it)

Select the check box and then click on “Continue.” A pop-up will appear indicating that it may take up to one minute to complete. Click on “Yes.”

Funding Request Key Information

Please enter a Funding Request Nickname here ⓘ*

FY2026 Bandwidth

Is this Funding Request a continuation of an FRN from a previous funding year?

☒ YES ✓ ☐ NO

Previous Year FRN Number *

2599000041

Copy FRN

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

COPY FRN

Search for FRN

Search by FCC Form 471

Search by FRN Number

2599000041

Select an FRN

<input checked="" type="checkbox"/>	FCC Form 471	FRN Number	FRN Nickname	Service Type	Service Provider Name
<input checked="" type="checkbox"/>	251000050	2599000041	FY2025 Bandwidth	Data Transmission and/or Internet Access	USAC Service Provider Organization 2

FCC Form 471 Help

Show Help

If you continue, FRN data will copy and may take up to one minute to complete. Do you wish to continue?

Quick Way to Get the Information Needed

Go to: www.E-Ratecentral.com



E-Rate Utilization Summary Chart						
FY: 1998 1999 2000 2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 2021 2022						
FY	Requested FRNs	Funded FRNs	486 on File	Requested Amount	Committed Category 1	Committed Category 2
2025	0	0	0	\$0.00	\$0.00	\$0.00
2024	5	5	5	\$40,938.39	\$38,585.16	\$1,373.18
2023	4	4	4	\$38,649.75	\$38,649.75	\$0.00
2022	4	4	4	\$56,077.49	\$56,077.49	\$0.00

471	FRN	SPIN	Service Provider	Service *
251016864	2599019925	143054927	Shentel Asset Entity I LLC	IA
251016864	2599019927	143050436	Charter Communications Operating, LLC	IA

1. Enter your Billed Entity Number.
2. Click on Funding Year
3. See your 471, FRN, and SPIN information.

You must click “Refresh” to complete the copy. It won’t advance on its own.

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 4:54 PM EST

Basic Information Entity Information **Funding Requests** Certify

FRN is copying and may take up to one minute to complete. Please hit refresh to check if FRN copy is complete.

REFRESH

You will receive the following notification indicating you must enter the Service Start and Service End Dates. Click on “Continue”.

Basic Information Entity Information **Funding Requests** Certifications

FRN has been successfully copied.

Program rules prohibit the funding of duplicate services, which means different funding requests cannot contain services that provide the same functionality to the same population in the same location during the same period of time.

Your FRN has been copied into your current FCC Form 471. As you navigate through the FRN, you must review all of the copied data. Please keep in mind:

- To the extent that the current year form does not have the same fields as the form you are copying, the data will not be copied.
- Copy FRN will not copy Service Start and Service End Dates. When entering these Start and End dates, please ensure that the Recipients of Service and the appropriate cost in the line items are correct if the months of service are different from the original FRN.
- Copy FRN will copy all Recipients of Service. Please make sure that the Recipients of Service associated with each line item are valid for the current Funding Year.
- Copy FRN will not copy the recipient(s) of service cost allocation information. If you are a Consortium or ESA School District, you can update the budgeted entity(ies)'s cost allocation information for line items by clicking the 'Manage FRN Line Items' button available on the Funding Requests screen.

You can now edit the copied FRN, and the corresponding FRN Line Items as required.

CONTINUE

Copy FRN

View after copy is completed. “Service Type” will be indicated. Click on “Continue”.

Basic Information Entity Information **Funding Requests** Certify

On this page, you will select a nickname and the service type of the product and services that you are requesting

Funding Request Key Information

Please enter a Funding Request Nickname here ? *

FY2026 Bandwidth

Is this Funding Request a continuation of an FRN from a previous funding year?

YES ✓ NO

Previous Year FRN Number *

2599000041

Service Type

What is the service type of the product and services that you are requesting?

Data Transmission and/or Internet Access

Please delete all line items for this Funding Request if you wish to modify the Service Type

FCC Form 471 Help

Show Help

CANCEL

CONTINUE

Based on previous FRN info, “Contract” is chosen. Click on “Continue”

Next, you will identify the purchasing agreement type for the product and services you are requesting.

FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

CONTRACT ✓ TARIFF MONTH-TO-MONTH

FCC Form 471 Help

Show Help

BACK CANCEL

CONTINUE

SEARCH FOR CONTRACTS

Contract Summary - My Provider - 5 Year Bandwidth Contract

Contract Number	Account Number
Establishing FCC Form 470 #230000141	Service Provider USAC Service Provider Organization 2 (SPIN: 14010002)
Award Date 1/6/2023	Includes Voluntary Extensions? Yes
Expiration Date (All Extensions) 6/30/2030	Remaining Voluntary Extensions 2
	Total Remaining Contract Length 84

Pricing Confidentiality

There is no rule, statute, or other restriction which prohibits publication of the specific pricing information for this contract.

Contract Information (Additional)

What is the service start date? ? *

07/01/2026

What is the date your contract expires for the current term of the contract? ? *

06/30/2028

Enter the date when services will start for this Funding Year

FCC Form 471 Help

Show Help

BACK CANCEL CONTINUE

Verify information that copied from previous FRN. When copying, **you must enter the Service Start and Service End dates**. These fields will be blank, and you'll receive an error message if you do not enter the dates. Remember, the Service Start Date is the first day of the upcoming funding year that you're requesting E-Rate to cover but cannot be prior to **07/01/2026**. Click on "Continue".

Verify information that copied from previous FRN; click on “Continue”.

Update the narrative if needed and choose **Invoicing Method**.

Click “**Save & Add/Manage FRN Line Items**” to update costs if needed. If there is no change, click on “**Save & View FRNs**”.

Next, you will designate whether this FRN includes a Fiber Request.

Fiber Request Blue Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges); and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

If any of the above apply, select "Yes" below.

Select "No" if you are only seeking support for the monthly recurring costs for either a leased lit fiber service or a leased dark fiber service (i.e., recurring payments on a dark fiber lease or IRU).

Notes:

- If you are seeking support for both the Special Construction, Maintenance and Operation, and/or Network Equipment as well as support for recurring costs associated with leased lit fiber or a dark fiber lease/IRU, then you create multiple FRNs. In each case, you will select a different answer to the Yes/No question based the specific services that are included in that FRN.
- If you select "Yes" below, you should create separate FRNs for special construction charges, maintenance and operations (M&O) charges, and Network Equipment charges. If charges for M&O and Network Equipment are bundled pursuant to a single contract for those products/services, you may use the Network Equipment M&O FRN option.

FCC Form 471 Help

[Show Help](#)

Basic Information Entity Information **Funding Requests** Certify

Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc., that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process.*

Bandwidth request for our 3 buildings

Invoicing Method

Please indicate who will be submitting invoices and receiving reimbursement for this funding request *

☐ Applicant - FCC Form 472 (BEAR Form)

☒ Service Provider - FCC Form 474 (SPI Form)

FCC Form 471 Help

[Show Help](#)

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

FRN Line Items for FRN #2699000062 - FY2026 Bandwidth

<input type="checkbox"/> FRN Line Item Number	↓ Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/> 2699000062.001	Fiber	Ethernet	3	0	\$18,000.00

[FCC Form 471 Help](#)
Show Help

[ADD NEW FRN LINE ITEM](#) [REMOVE FRN LINE ITEM](#) [BULK UPLOAD](#)

[BACK](#) [DISCARD FORM](#) [SAVE & SHARE](#) [SAVE & CONTINUE](#)

If you clicked on “Manage FRN Line Item”, click on the line-item number to edit, and update information. Click on “Save & Continue” to return to Funding Requests.

If no changes are needed, click on “Review FCC Form 471”.

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/> FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/> 2699000062	FY2026 Bandwidth	1	\$16,200.00
<input type="checkbox"/> 2699000061	FY2026 Bookmobile/Kiosk Hotspot	1	\$863.78
<input type="checkbox"/> 2699000059	FY2026 Bandwidth	1	\$16,200.00

[ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#) [MANAGE FRN LINE ITEMS](#)

[FCC Form 471 Help](#)
Show Help

[BACK](#) [DISCARD FORM](#) [SAVE & SHARE](#) [REVIEW FCC FORM 471](#)

Completing the Form 471

Completing the Form 471

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	2699000062	FY2026 Bandwidth	1	\$16,200.00
<input type="checkbox"/>	2699000061	FY2026 Bookmobile/Kiosk Hotspot	1	\$863.78
<input type="checkbox"/>	2699000059	FY2026 Bandwidth	1	\$16,200.00

FCC Form 471 Help [Show Help](#)

[BACK](#) [DISCARD FORM](#) [ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#) [MANAGE FRN LINE ITEMS](#) [SAVE & SHARE](#) **[REVIEW FCC FORM 471](#)**

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 5:19 PM EST

Basic Information Entity Information **Funding Requests** **Certify**

FCC Form 471 Draft version of the PDF generation is in progress and it may take a few minutes to complete. Please click 'Refresh' once or twice a minute to check if the PDF generation is complete. If you don't want to wait, click 'Resume Task Later' to close the current screen, and EPC will assign you a task to continue PDF review and certification process.

[RESUME TASK LATER](#) **[REFRESH](#)**

To complete/submit your Form 471, click on “Review FCC Form 471” and “Yes” to the popup. Instead of being taken out of the Form 471 like we see with the Form 470, you must click on “**REFRESH**” to receive the draft version of the form and it. Be patient, it may take a little while to display.

You can click on “[RESUME TASK LATER](#)” if you prefer to complete at a later time.

Funding Requests

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 5:19 PM EST

Basic Information

Entity Information

Funding Requests

Certify

Please download and carefully review this FCC Form 471 before certifying.

Download Document Link

[USAC_FCC_FORM_471_APPLICATION_261000060_DRAFT](#)

☒ By checking this box, I certify that the information in the PDF document above is correct.

FCC Form 471 Help

[Show Help](#)

[EDIT FORM](#)

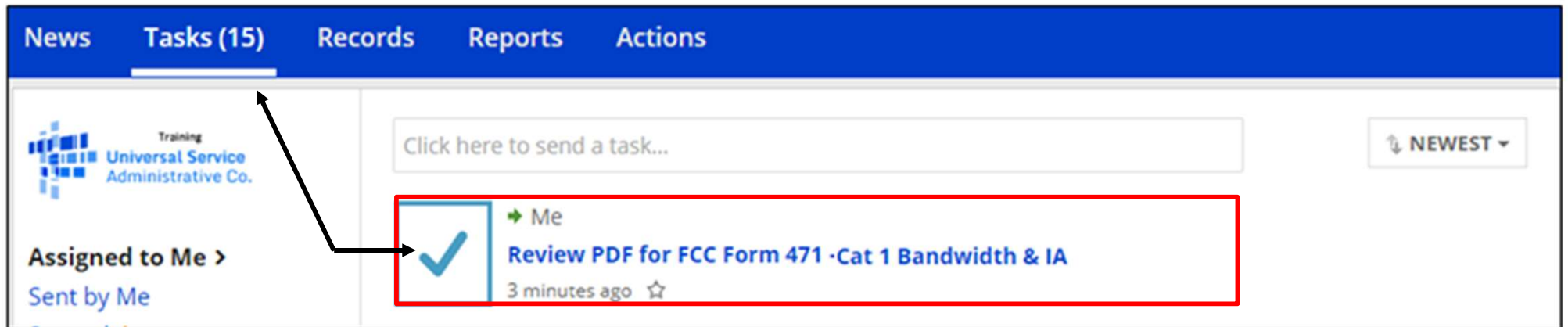
[SEND FOR CERTIFICATION](#)

[CONTINUE TO CERTIFICATION](#)

If you chose the “[REFRESH](#)” option, click on the draft document to view the PDF. If necessary, click on “Edit Form” to make corrections.

Click the box just below the document to certify if correct. You can then click on “Continue to Certification” or “Send for Certification” to complete the application.

Funding Requests



If you clicked on “ [RESUME TASK LATER](#) “, click on “Tasks” on the blue menu bar to find the newly created task.

Click on the “Review PDF for FCC Form 471” to continue.

Certifying the Form 471

Certify FCC Form 471

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 5:19 PM EST

Basic Information

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Funding Requests

Certify

Please complete the certifications below.

Total Funding Summary

Below is a summary of the total line item costs on this FCC Form 471:

Summary	
Total funding year pre-discount eligible amount on this FCC Form 471	\$36,959.76
Total funding commitment request amount on this FCC Form 471	\$33,263.78
Total applicant non-discount share of the eligible amount	\$3,695.98
Total budgeted amount allocated to resources not eligible for E-rate support	<input type="text" value="\$25,000.00"/>
Total amount necessary for the applicant to pay the non-discount share of eligible and any ineligible amounts	\$28,695.98
Are you receiving any of the funds directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year?	<input type="text" value="No"/>
Has a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds needed to pay your non-discounted share?	<input type="text" value="No"/>

Enter your budget amount.

Click on the pull-downs to answer the “gotcha” questions. Be very careful!! Remember, it’s a program violation if you receive funds from your service provider!!

Just say no!!

Certifying the Form 471

☒

certify an FCC Form 470 was posted and that any related RFP was made available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted were carefully considered and the most cost-effective service offering was selected, with price being the primary factor considered, and is the most cost-effective means of meeting educational needs and technology goals.

☒

certify that the entity responsible for selecting the service provider(s) has reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that the entity or entities listed on this application have complied with them.

☒

certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500 and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, as prohibited by the Commission's rules at 47 C.F.R. § 54.503(d), other than services and equipment sought by means of this form, from the service provider, or any representative or agent hereof or any consultant in connection with this request for services.

☒

certify that I and the entity(ies) I represent have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. There are signed contracts or other legally binding agreements covering all of the services listed on this FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month arrangements. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

☒

acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

☒

certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I acknowledge that I may be audited pursuant to participation in the schools and libraries program. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission records available to USAC.

☒

certify that I am authorized to order telecommunications and other support services on behalf of the entity(ies) listed on this application, that I have examined this request, the application have complied with the terms, conditions and purposes of the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under the Act.

☒

acknowledge that FCC rules provide that persons who have been convicted of a crime involving fraud or dishonesty are subject to suspension and debarment from the program. I will institute such suspension and debarment if I become aware that I or any of the entities listed on this application, or any person associated in any way with my entity and/or the schools and libraries support mechanism, is subject to such suspension and debarment.

☒

certify that if any of the Funding Requests on this FCC Form 471 are for services that are not required by the Commission's rules at 47 C.F.R. § 54.504.

☒

certify that the non-discount portion of the costs for eligible services will not be paid by the service provider. The pre-discount costs of eligible services featured on this FCC Form 471 are net of any rebates or discounts offered by the service provider. I acknowledge that, for the purpose of this rule, the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product will be considered a rebate of some or all of the cost of the supported services.

False statements on this form may result in civil liability and/or criminal prosecution. To electronically sign and certify this form, click "Yes" below. To affirm that you (1) understand the statements above and (2) represent the entity featured, and have the authority to make the certifications, on this form, click "Yes" below.

NO

YES

FCC Form 471 Help

Show Help

BACK

CERTIFY

After reading the certifications, check the boxes.

When done, click on “Certify”, and then “Yes” in the pop-up.

Certifier Information

You will receive confirmation that the form was certified.

Certification Confirmation

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 5:40 PM EST

Basic Information

Entity Information

Funding Requests

Certify

You have successfully filed FCC Form 471 #261000064 for FY 2026

Certification Date
1/20/2026 4:41 PM EST

Authorized Person

Name FirstName LastName
Title Training
Employer Library System 10344
Address Address1
Rockville, MD 20850
Phone 111-222-3333
Email ls_user_10344@mailinator.com

Please click here to access your certified FCC Form 471 PDF

FCC Form 471 Help
[Show Help](#)

[CLOSE](#)

Click the link to access a PDF copy of your certified Form 471.
Click on “Close” when done.

After the Form 471

– Next Steps

Finding Your 471 & Making Corrections

To find a submitted Form 471, scroll down to the bottom of the Landing Page, select 471 as “Type” and 2026 for “Funding Year”.

Click on the Application Number.

▼ FCC Forms and Post-Commitment Requests

☒ FCC Forms ☐ Post-Commitment Requests

Status ☒ All ☐ Incomplete ☐ Certified ☐ Committed

Form Type: FCC Form 471

Funding Year: 2026

Application Number	Nickname	Funding Year	Status	Certified Date
261000060	FY2026 ABC Co Pub Lib - Cat 1 Bandwidth	2026	Certified	1/25/2026 5:40 PM EST

Records / FCC Forms 471

FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - #261000060

Summary Funding Requests Review Inquiries Deferral History Discount Calculation Entity Information News **Related Actions**

Respond to Inquiries
Answer Reviewer Questions.

Submit Modification Request (RAL)
Submit a RAL Modification Request for this Application

Form 471 Modification Request

Would you like to request changes to an entity or this application?

APPLICATION ENTITY

> RAL Request Help

DISCARD REQUEST FINISH & SUBMIT REQUEST

To make corrections after your Form 471 has been certified, submit a RAL Modification Request. For details on how to submit, see “Submitting Form 471 RAL Corrections” on my website for a step-by-step guide covering various scenarios at <https://www.ohio-k12.help/erate/e-rate-resources/> .

Application Review - PIA

Program Integrity Assurance (PIA) will review your application after it is submitted and communicate with you through EPC.

To look for Review Inquires, search for 471 as before:

▼FCC Forms and Post-Commitment Requests

☒ FCC Forms ☐ Post-Commitment Requests

Status ☒ All ☐ Incomplete ☐ Certified ☐ Committed

Form Type: FCC Form 471

Funding Year: 2026

Application Number	Nickname	Funding Year
261000060	FY2026 ABC Co Pub Lib - Cat 1 Bandwidth	2026

Records / FCC Forms 471

FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - #261000060

Summary Funding Requests **Review Inquiries** Referral History Discount Calculation Entity Information News **Related Actions**

Respond to Inquiries
Answer Reviewer Questions.

Submit Modification Request (RAL)
Submit a RAL Modification Request for this Application

Click on “Review Inquires” or “Related Actions” and then “Respond to Inquires”.

Application Review - PIA

- Reviewers
 - verify the eligibility of the schools and libraries and their discount levels.
 - verify that the services requested are eligible for E-Rate discounts.
 - communicate with you with requests for additional documentation.
 - may ask for additional verification of your compliance with program rules.
- You are given an opportunity to make allowable corrections to your form.

Application Review - PIA

- Have documentation ready
- Respond to inquiries and provide information promptly, by the deadline (usually 15 days)
- Ask for clarification if you are unsure what is needed
- Ask early for an extension if you need it
- Put responses in writing
- Document all responses

Funding Decision

The Funding Commitment Decision Letter (FCDL) is a letter issued by USAC to both the applicant and the service provider that contains decisions on their funding requests. You'll receive an email when it is issued. The letter states which funding requests of the Form 471 are approved or denied.

Applicants and service providers should carefully review their FCDL for details on approved or denied requests and any adjustments made to the original requests, as well as next steps (such as the deadline for filing an appeal which is 60 days for the date of the FCDL).

Change Options To Be Aware Of

Funding Request Report	FCC Form 470	FCC Form 471	FCC Form 486	Appeal	IDD Extension	FCC
Form 500	SPIN Change	Service Substitution	Manage Users	Manage Organizations	EPC E-Rate	
Invoicing	USAC Website	Contact Us	Help			

SPIN Changes

- If you enter the wrong SPIN, the company merges with another, or your chosen vendor can't provide the service.

Service Substitutions

- If you entered incorrect service information, or you are making an allowed change to the service, use this to notify USAC of the change.

FCC Form 500 - Use this form if you need to do the following:

- Change service start date
- Change contract expiration date
- Cancel funding request
- Reduce funding request
- Submit service delivery extension request (non-recurring)



Questions?!!

Contact Information

E-Rate Support and Information

Lorrie Germann:

lgermann@ohiocsc.org or

lorrie.germann@education.ohio.gov

www.ohio-k12.help/erate

Call: 740-253-1153

