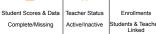


Closedown Steps









Short short2

- All student assessment data must be entered by 11:59 PM on Nov 1, 2025.
- Download all desired reports from the system to create an archive.
- Data Managers have until 11:59 PM on Nov 10, 2025, to complete data clean up.

Ī	I		
collection Transfers	Point of Authority		
t Form: 25krar2 Initiated/ Approved Approved	Assigned		
1			





Internal Transfers - Same District

- · Existing Students
- Upload new student ID
- Upload enrollment file
- Remove student from original teacher
- Internal transfers will not appear in the KReady System transaction history



External

- External Transfers

 Same student ID triggers a request to previous district
- Review to approval/decline request from others
- Monitor your request View transaction history for status
- Student data may be collected while a request is pending but POA will remain with the original district until approved
- Scores will be transferred once approved and correct data token is assigned to the student



KRA Reports

- Excel file showing the percentage of students who have completed the KRA-R.
- Used to monitor student completion progress.
- Available during and after the administration window.

- Excel file showing teacher entered item ratings for each student.
- Used to monitor items completed for each student.
- Available during and after the administration window.

- Excel file showing all students' Language and Literacy domain scale scores.
- Can be used for reporting on-track/not-on-track status for reading diagnostic.
- · Available during and after the administration window.

- · Excel file showing the student enrollment demographic data and teacher assignment.
- Used to verify student and teacher connections.
- Available during and after the administration window.

- Excel file showing all teachers, students, and enrollment data in the system.
- Used to confirm/check data loaded in the KReady system.
- Available during and after the administration window.

- Excel File with student scores for each item and total points calculated for each domain.
- Used to confirm scores entered for each domain
- Available during and after the assessment

KRA Reports

KRA Scale Score Report

- Excel file showing all student data, teacher data, and students' overall and item-level scores.
- Used to submit KRA student scores to EMIS.
- Available after the assessment.

KRA ISR Report

- Excel file with a PDF link for a student's KRA results.

 Designed to be about with
- Designed to be shared with families.
- Available after the assessment.

KRA Data Display

- Interactive charts & graphs presenting KRA data
- Used to view student data in KReady
- Available after the assessment.



