**Bid Matrix Evaluation**

**Category 1**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Factor** | **Points Available**  | **Insert Name of Vendor** | **Insert Name of Vendor** | **Insert Name of Vendor** |
| **Price of the ELIGIBLE goods and services** | 70 |  |  |  |
| Prior experience w/ vendor  | 20 |  |  |  |
| Prices for ineligible services, products & fees  | 10 |  |  |  |
| **Total**  | **100** |  |  |  |

Based on the above bid matrix criteria, we have chosen **Insert Vendor Name** as the service provider for **Insert Service Type.**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Bid Matrix Evaluation**

**Category 2**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Factor**  | **Points Available** | **Company A** | **Company B** | **Company C** |
| **Price of the ELIGIBLE goods and services** | 50 |  |  |  |
| Equipment compatible with existing infrastructure | 20 |  |  |  |
| All equipment quoted is new with min of 3-year hardware replacement warranty | 10 |  |  |  |
| Cabling vendors is bonded/ insured | 10 |  |  |  |
| Vendor is an authorized reseller | 5 |  |  |  |
| Vendor will provide discounted billing | 5 |  |  |  |
| **Total**  | **100** |  |  |  |

Based on the above bid matrix criteria when comparing the quotes for **Insert Service Type**, we have chosen **Insert Company Name** as the service provider.

**Insert Company Name** was disqualified because they did not attend the mandatory walk-through.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_