

Pandemic Electronic Benefits Transfer (P-EBT)

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Ohio Job and Family Services

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What is P-EBT?

- The Families First Coronavirus Response Act authorized the Pandemic-Electronic Benefit Transfer (P-EBT) program through the COVID-19 federal public health emergency. It is a temporary program which provides eligible children with Supplemental Nutrition Assistance Program (SNAP, formerly known as food stamps) benefits.
- The benefits are placed on a card that can be used at authorized grocery stores to buy food items.
- Since beginning in Spring of 2020, Ohio has issued almost \$500 million in P-EBT benefits.

School Year 2022-2023 P-EBT Eligibility for Virtual and Homeschool Students

Prior to school year 2022-2023, students enrolled in virtual schools or who were homeschooled were not eligible for P-EBT.

For school year 2022-2023, children who are currently enrolled in virtual schools or are homeschooled must meet certain eligibility requirements in order to receive P-EBT benefits.

Virtual and Homeschool Eligibility Criteria

- Current enrollment in a virtual school or home school with a homeschool plan on file with the child's local school district;
- Enrollment in virtual school or home school occurred between January 27, 2020 to January 20, 2023 due to COVID-19 concerns;
- Prior to enrolling in a virtual school or homeschooling, the child was enrolled in a traditional "brick and mortar" school that participated in the National School Lunch Program (NSLP) (there is an exception for children who are in kindergarten through second grade who never attended a traditional brick and mortar school. The household will need to indicate this on the application); and
- The child's household must meet the income eligibility requirements for the NSLP program.

How Will Families Apply for the Benefit?

- The Management Council has created an online application. No paper application.
- The application will be available beginning February 15, 2023 and close on May 31, 2023. **After May 31, 2023, no more applications will be accepted for the program.**
- Please note that only virtual school and homeschooled students are required to apply for benefits. Students of a traditional “brick and mortar” school do not use this application. Their eligibility is determined by their school based on NSLP eligibility.

Verifying P-EBT Eligibility

- When families complete the application, they will be required to list the reason the child left the traditional “brick and mortar” school to enroll in virtual school or homeschool, and list the household income and upload verification/proof of income.
- The previous enrollment information submitted will be sent to the child’s previous and current schools to verify/confirm:
 - The child’s previous enrollment in a traditional “brick and mortar” building that participated in the National School Lunch Program (NSLP); and
 - The child’s current enrollment in virtual school, or that there is a homeschool plan on file with the child’s local school district, and that the enrollment or homeschooling began between January 27, 2020 and January 20, 2023.
- The Management Council will review documents to determine income eligibility.
- Because there are multiple organizations who have to verify the child’s various eligibility criteria, we are telling families it may take up to 90 days to receive a decision and benefits.

How much will the child receive?

- The benefit is \$147.24 per month for each eligible child from August 2022 to May 2023.
- If a child is a SNAP recipient, the P-EBT benefits will likely be added to their SNAP card.
- If a child is not a current SNAP recipient, they will receive P-EBT card in the mail.

P-EBT: Ohio Department of Education

Brigette Hires

February 9, 2023

Virtual and Homeschool Children

- Eligible for P-EBT benefit if certain conditions are met:
 - 3rd – 12th Grade: They attended a school on the National School Lunch Program prior or during the pandemic;
 - Kindergarten – 2nd grade: Evidence not required due to pandemic school years.
 - They left the physical building due to COVID concerns;
 - They qualify for free or reduced meals.

Common Questions

- Students attending a 100% online school (even if operated by a district) with no building affiliation or home school are now eligible for P-EBT if the conditions are met on the previous slide.
 - PEBT eligibility is based on 2022-2023 school year free or reduced-price eligibility determination.
 - Virtual and homeschool status will be validated
 - Prior school enrollment will be validated
 - Income eligibility documentation will be validated

P-EBT Data Verification

Melissa Balbaugh

Management Council

Student Data

- Only previous months will be accepted
- Do not remove columns from the template
- **Do not filter or sort data.** If this is done incorrectly, it can result in students receiving a new PEBT card and potentially an overpayment
- Students with invalid or missing address
 - Students without an address will not be accepted
 - A district address may be used to distribute the PEBT cards to students
 - This should be in exceptional cases only
- If the student has punctuation in his/her name, it must be submitted the same each month to ensure funds continue to be applied to the same card

Change in Student Guardianship

- Funds will continue to be applied to the existing card. The card is expected to go with the student
- If the card does not follow the student, the district must request a new card to be sent to the new guardian address
- Guardianship changes in which a new card must be issued can be submitted on the portal
 - Provide the date of guardianship change
 - New guardian name and address

Updating/Correcting Student Data

- Online submission for correcting/updating student data for 2023
 - <https://www.ohio-k12.help/pebt-portal/>
- Must use the secure link to access the form
- Submit corrections to student DOB
- Submit legal name changes
- Submit custody changes



Student Data Change Form

View: [Submit a Student](#) | Submitted

Student Change of Information Form

Submit this form to provide corrected student information.

"*" indicates required fields

Student Information

I am Submitting a... *

- Custody Change
- Student Name Change
- Student DOB Correction

Student Name *

First Name

Middle Initial

Last Name

DOB *



View Students Submitted with Data Changes

View: [Submit a Student](#) | **Submitted**

Submitted Students

The following students have been previously submitted. You may view their status below.

[CSV](#) [Excel](#) Show entries Search:

Date Submitted	Change Type	Student Last	Student First	Student Middle	DOB	Gender
 Nov 30, 2022	Student DOB Correction	Jingleheimerschmidt	John	J	Jun 01, 2010	M

Showing 1 to 1 of 1 entries

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Virtual/Homeschool Verifications

Virtual/Homeschool Enrollment Verification

- Districts/Schools will be asked to confirm **prior** enrollment for virtual/homeschool students on the P-EBT portal
- Virtual schools will be asked to confirm **current** enrollment
- Districts will be asked to confirm students **current** homeschool plan
- Click on Eligibility Verification on the menu bar



Student Enrollment Verification

- Indicate if the student listed was previously enrolled in your school
- If they were enrolled, please provide the date of withdrawal
- The application will include a withdrawal date that may assist in locating the date of withdrawal in the SIS

View: **Pending** | Submitted

Pending Students

The following students have filed for PEBT eligibility as a home-schooled or virtual student and state having previously been enrolled in your district. Please complete and submit the form below to verify previous enrollment. If you are uncertain, you do not have to submit the student at this time.

To submit one or more students, mark if the student had previously **Enrolled** or **Not Enrolled** then click the submit button to save the information. Note: Withdrawal date shown was provided by parent and may not match your records. Please enter the actual withdrawal date if the student was previously enrolled.

Show entries

Search:

Name	Date of Application	Date Enrolled	Date of Withdrawal	Select Previous Enrollment Status	Actual Date of Withdrawal
Casey Balbaugh	Feb 03, 2023	Feb 15, 2020	Feb 08, 2020	<input checked="" type="radio"/> Enrolled <input type="radio"/> Not Enrolled	<input type="text" value="February 10, 2020"/>
Casey John	Feb 03, 2023	Feb 18, 2020	Feb 12, 2020	<input type="radio"/> Enrolled <input checked="" type="radio"/> Not Enrolled	

Showing 1 to 2 of 2 entries

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Enrollment Verification

- Previously verified students are available for review on the Submitted tab
- This will be a cumulative list of students submitted by the district

View: [Pending](#) | [Submitted](#)

[CSV](#) [Excel](#) Show entries Search:

Name	Date of Application	Date of Withdrawal	Previous Enrollment Status	Actual Date of Withdrawal
Charlie Keyboard Chrome	Nov 07, 2022	Nov 04, 2022	Enrolled	Dec 07, 2021

Showing 1 to 1 of 1 entries Previous Next

Current Virtual Enrollment Verification

- Virtual Schools must verify enrolled students
- Schools must verify that the student is currently enrolled and the date of the enrollment

View: **Pending** | Submitted

CSV Excel Show 25 entries Search:

Name	Date of Application	Date Enrolled	Enrollment Status	Actual Date of Enrollment
Casey Balbaugh	Feb 03, 2023	Feb 15, 2020	<input checked="" type="radio"/> Enrolled <input type="radio"/> Not Enrolled	<input type="text" value="February 10, 2020"/>
Casey John	Feb 03, 2023	Feb 18, 2020	<input type="radio"/> Enrolled <input checked="" type="radio"/> Not Enrolled	

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Current Homeschool Plan Verification

- Applicants must indicate what public district the homeschool plan is registered
- The district named as the resident district for a homeschool plan, must verify the student's homeschool plan
- Verification is that there is a current homeschool plan on file for the 22-23 school year

Homeschool Verification

- Eligibility Verification will show how many students need to be verified
- In this example, there are two students who need to be verified with homeschool plans on file

The screenshot displays the 'Eligibility Verification' section of a web application. At the top, a green navigation bar contains links for 'PEBT Home', 'Submit Data', 'Issued Benefits', 'Data Reports', 'Eligibility Verification' (which is highlighted), 'Change Student Info', 'PEBT Information', and 'PEBT Help'. Below the navigation bar, there are two main panels. The left panel, titled 'Previous Enrollment Verification', shows a large green '0' and the text 'Students Pending Previous Enrollment Verification' with a green button labeled 'Verify Student Enrollment'. The right panel, titled 'Homeschool Plan Registration Verification', shows a large green '2' and the text 'Students Pending Homeschool Plan Verification' with a green button labeled 'Verify Homeschool Plan Registrations'.

Verification Type	Number of Students Pending
Previous Enrollment Verification	0
Homeschool Plan Registration Verification	2

Pending Students

- For each pending student, indicate if there is a plan on file or no plan on record
- If a plan is on record with the school, indicate the date of the current homeschool plan

View: [Pending](#) | [Submitted](#)

Pending Students

The following students have filed for PEBT eligibility as a home-schooled or virtual student and state having registered a homeschool plan with your district. Please complete and submit the form below to verify the students homeschool plan is on record. If you are uncertain, you do not have to submit the student at this time.

To submit one or more students, mark if the student has a **Plan On Record** or **Plan Not On Record** then click the submit button to save the information.

Show entries Search:

Name	Date of Application	Date Enrolled	Select Homeschool Plan Status	Date Registered
Jane Doe	Feb 09, 2023	Aug 16, 2022	<input type="radio"/> Plan On Record <input checked="" type="radio"/> Plan Not On Record	
Shawn Smith	Feb 09, 2023	Aug 27, 2020	<input checked="" type="radio"/> Plan On Record <input type="radio"/> Plan Not On Record	<input type="text" value="August 28, 2020"/>

Showing 1 to 2 of 2 entries Previous Next

Completed Homeschool Verification

- View verified students by going to “Submitted” on the PEBT Eligibility Homeschool Plan Verification page
- This will be a cumulative list of students submitted by the district

View: [Pending](#) | [Submitted](#)

[CSV](#) [Excel](#) Show entries

Name	Date of Application	Date Enrolled	Homeschool Plan Status	Date Registered
Jane Doe	Feb 09, 2023	Aug 16, 2022	Plan Not On Record	
Shawn Smith	Feb 09, 2023	Aug 27, 2020	Plan On Record	Aug 28, 2020

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Questions

- Contact Support
 - P-EBT portal support form
 - Pebt-support@ohio-k12.help